

# WHITWELL PARISH COUNCIL

## Minutes of the Budget Meeting of the Council held at the Whitwell Community Centre at 7.00 pm on Wednesday 5 February 2020

### Present :

Councillor T Munro (in the Chair)  
Councillor H Green  
Councillor J Raspin  
Councillor L Roberts  
1 Member of public

Councillor D Ellis  
Councillor S Maiden  
Councillor F Raspin

### 1 To Receive and Accept Apologies for Absence

No apologies were received.

### 2 To Record Declarations of Personal and Disclosable Pecuniary Interests from members on any items to be discussed

Although not a DPI, in order to comply with the statutory principles of the Code of Conduct, members of public were informed that all Councillors present are members of the Whitwell Community Centre Management Committee (item 7.6).

### 3 To Receive and Approve Requests for Dispensations from Members on Matters in which they have a Disclosable Pecuniary Interest

None.

### 4 To consider a Revision of Allotment Charges for 2022

It was **resolved** to increase allotment charges by £2.50 to £27.50 in 2022.

### 5 To Receive the Joint Cemetery Committee's Proposals on Revision of Cemetery Charges for 2020-2021

It was **resolved** that there would be no increase to parish council fees.

### 6 To consider a revision of playscheme charges for 2020

It was **resolved** that there would be no increase to playscheme charges in 2020 and that fees are increased bi-yearly, therefore the Whitwell resident fee would remain at £6 per day and non-residents fee £9 per day.

### 7. To consider the Budget and Precept Requirement for 2020/2021

It was **resolved** to recommend that:

- 7.1 The payroll budget (1) – 1E is reduced to 25 hrs/wk, 1F is reduced to scp 5 and income is reduced by 2 hrs/week. The budget be accepted at £175,054.
- 7.2 Administration budget (2) – 2D Broadband, is increased to £300, 2F Cleaning Materials is Nil, 2J Insurance, increased to £3,400, T1, Payroll reduced to £800, 2V Telephone, increased to £140, 2W Training & Seminars, increased to £3,000 and 2Y, Website/IT, increased to £500. The budget be accepted at £17,545.
- 7.3 The allotments budget (3) is self-financing.

- 7.4 The cemetery budget (4) is self-financing. In order for the parish council to meet its obligations, any shortfall required for the cemetery extension would be vired from reserves.
- 7.5 Recreation and Open Spaces Budget (5) – A new budget head 5N Active Communities is created with £1,000 for the 2020 contribution. A new budget head 5O is created BDC Service Level Agreement with £752. Funds to again be vired from the Floral Displays reserve fund in order to continue the displays as last year in 2020. The budget be accepted at £16,567
- 7.6 The Grants budget (6) – 6A Christmas Lights is increased to £3,612 and the budget be accepted at £12,512.
- 7.7 The miscellaneous budget (7) – 7A CAN is deleted as the parish council will no longer contribute, 7D New Projects is also deleted and the budget be set at £5,000.

It was **resolved** to vire £2911 from the CTB reserve (8) as a contribution towards the budget, leaving £2911 in that reserve, and recommend to the Full Council that the precept for 2020/21 be set at £223,767 in accordance with the following budget:-

Proposed Budget 2020/21				Budget 2020/21	
Payroll	1	A		24210	
		C		16208	
		D		26343	
		E		13082	
		F		19359	
		G		24822	
		NIC	I	8315	
		Superann	J	25097	
			K	12000	
			L	18398	
		Total Expenditure		187834	
		Less Income		12780	
<u>Net Expenditure</u>			175054		
Admin	2	A	Advertising	0	
		B	Audit Fee	800	
		C	Bank Charges	25	
		D	Broadband	300	
		E	Chairman's Expenses	0	
		F	Cleaning Materials		
		G	DALC Subs	950	
		Reserve	H	Elections	2000
			I1	Fees	0
		Reserve	I2	WCC Fees	1000
			J	Insurance	3400
			K	Health & Safety	520

	Memberships		L	350
	Office Equipment		M	500
<b>Reserve</b>	Parish Clock		N	100
	Parish Newsletter		O	400
<b>Reserve</b>	Parish Vehicle		P1	1000
	Parish Vehicle			
	Maint		P2	500
	Playscheme Equip		Q	1700
	Playscheme Fees		R	200
	Postage		S	60
	Printing &			
	Stationery		T	1000
	Payroll		T1	800
	Store		U	3200
	Telephone		V	140
	Training & Seminars		W	3000
	Travelling Expenses		X	100
<b>Reserve</b>	Website/IT		Y	500
	Total Expenditure			22545
	Less Income			5000
	<b><u>Net Expenditure</u></b>			17545

<b>Allotments</b>	Maintenance	3	A	900
	Water		B	700
	Total Expenditure			1600
	Less Income			1600
	<b><u>Net Expenditure</u></b>			0

<b>Cemetery</b>	Capital ( <b>Reserve</b> )	4	A	0
	Notice Board		B	0
	Professional Fees		C	2000
	Rates		D	300
	Repairs		E	1000
	Water		F	100
	Grounds Maintenance		G	800
	Total Expenditure			4560
	Less Income			8760
	<b><u>Net Expenditure</u></b>			8760
				0

#### **Recreation & Open Spaces**

	Capital			
<b>Reserve</b>	Replacement	5	A	0
<b>Reserve</b>	Floral Displays		B	2000
	Fuel		C	800

	Gates & Fences		D	2900
	Health & Safety		E	500
	High Street Car			
<b>Reserve</b>	Park		F	0
	Grounds Maintenance		G	3040
<b>Reserve</b>	Play Equipment (New)		H	1000
	Repairs		J	4000
<b>Reserve</b>	Wayside Seats		K	0
	Whitwell Common		L	5
<b>Reserve</b>	Friendship Hall		M	1000
	Active Communities		N	1000
	BDC Service Level Agreement		O	752
	Total Expenditure			16997
	Less Income			430
	<b>Net Expenditure</b>			16567

<b>Grants</b>	Christmas Lights	6	A	3612
	Community Events		B	8500
	Other Grants		C	400
	Total Expenditure			12512
	Less Income			0
	<b>Net Expenditure</b>			12512

<b>Misc</b>	Contingencies	7	A	5000
	Total Expenditure			5000
	Less Income			0
	<b>Net Expenditure</b>			5000

<b>Reserve</b>	<b>CTB Funding</b>	8		0
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<b>Summary</b>				
<b>Payroll</b>	1			175054
<b>Administration</b>	2			17545
<b>Allotments</b>	3			0
<b>Cemetery</b>	4			0
<b>Parks &amp; Open Spaces</b>	5			16567
<b>Grants</b>	6			12512
<b>Miscellaneous</b>	7			5000
<b>CTB Funding</b>	8			0
<b>Total Net Expenditure</b>				226678
<b>Less Share of Funding Grant</b>				2911
<b>Adjusted Total Net Expenditure</b>				223767

%age Change on Precept	2.25
%age Change on Tax Band D	2.25

Tax Base	1101.77
Council Tax:-	
A	135.40
B	157.96
C	180.53
D	203.10
E	248.23
F	293.36
G	338.50
H	406.20

Gross Expenditure	255248
Less Self-Generating Income	<u>28570</u>
Net Expenditure	226678
Less from CTB Reserve	<u>2911</u>
Precept Requirement	<u><u>223767</u></u>

The meeting closed at 20:15

Signed ..... Chairman

Date .....