

**WHITWELL PARISH COUNCIL**  
**Minutes of a Virtual Meeting of the Council**  
**Held at 19:00 on Wednesday 13 May 2020**

**Present:**

Councillor T Munro (Chair)  
Councillor S Maiden  
Councillor L Roberts

Councillor K Austin  
Councillor F Raspin

Councillor D Ellis  
Councillor J Raspin

1. **To receive and Accept Apologies for Absence** – Apologies were received and accepted from Cllr H Green.
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** - None.
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** - None received.
4. **Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session)
  - 4.1. Members of the Parish Council and public to raise matters of importance with the police
    - 4.1.1. No police report. An issue with speeding vehicles on Welbeck Street over the last 4-5 weeks was raised.
  - 4.2. Members of the Parish Council and the public to raise matters of importance with the County Councillor. Cllr T Munro reported on preparation for re-opening of recycling centres.
  - 4.3. Members of the public to raise matters of importance with the Councillors present.

**District Council**

Cllr T Munro reported on resumption of green bin collections this week and on plans for building of new council houses on identified sites in the parish.

Issues raised:-

    - 4.3.1. Cllr J Raspin enquired about the possible provision of non-surgical face masks to the public. Cllr T Munro said he would enquire at BDC.

**Parish Council**

Cllr T Munro made councillors aware of some criticism about the War Memorial and WCC not being adorned on VE Day, which had been due to lockdown restrictions

    - 4.3.2. No issues were raised.
5. **To consider for approval the Minutes of the Meeting of the Parish Council held on 29 April 2020**

It was **resolved** that the minutes of the meeting held on 29 April 2020 be approved and duly signed by the Chairman as a correct record of that meeting.
6. **To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 29 April 2020**

Item 2 – Cllr K Austin has signed his Acceptance of Office.

Item 6.3.2 – Cllr S Maiden enquired as to whether resumption of green bin emptying had been advertised, and Cllr T Munro informed that BDC has advertised this on their website and on social media; It is advertised in the local newsagents and he himself has been informing people.

Item 9 – Clerk reported on response from BDC regarding play inspections.

Item 13 – Cllr T Munro congratulated the team who provided the virtual May Day Event on Facebook, which was thoroughly enjoyable.

**7. Accounts for Approval and Payment – It was resolved to approve the following accounts for payment:-**

<b>Direct Bank Payments to be Authorised</b>			
<b>Payee</b>	<b>Goods/Services</b>	<b>Amount</b>	<b>Budget</b>
GeoXphere Ltd	Parish Online Mapping Service	96.00	2L
	<b>TOTAL</b>	<b>96.00</b>	
<b>Credit Card Payments</b>			
Co-operative Bank	Card Fee	2.00	2C
Microsoft	Microsoft Office 365	22.56	2Y
Zoom	Monthly Fee (pro version)	14.39	2Y
	<b>TOTAL</b>	<b>38.95</b>	

**8. Financial Reports**

It was **resolved** to accept the Wages Report and Budget Monitoring Report. The bank reconciliation for April to be signed by Cllr L Roberts.

**9. Whitwell Community Centre Funding**

It was **resolved** that the grant to WCC for parish council events would be kept in the parish council's account for the time being.

**10. To consider to accept the parish council's financial risk assessment**

It was **resolved** to accept the Financial Risk Assessment.

**11. To review the parish council's fixed asset register**

It was **resolved** to accept the Fixed Asset Register.

**12. Correspondence - It was resolved to deal with correspondence as follows:-**

- 12.1. DALC – Parish Council Website Compliance – Noted.
- 12.2. DCC – WCC Lease – A Response from Welbeck Estates to be requested for the June meeting.
- 12.3. DCC – Applications for Hanging Baskets and floral decorations - Noted
- 12.4. Climate Emergency meetings for designated Environmental Champions – Cllr J Raspin and Cllr D Ellis to be put forward, and information from any previous meetings would be appreciated.

Correspondence not listed:-

- 12.5. BDC – Business Rates, Coronavirus Grant Claim – Grant money received to be put into reserves for future consideration, if this is not taken back by BDC.

**13. Planning Matters - It was resolved to deal with planning matters as follows:-**

- 13.1. Proposed Temporary Rolling Closure, Whitwell Well Dressing Parade, Saturday 6 July 2020 – No objections.
- 13.2. 20/00190/FUL – Alteration of previously approved plots 3 & 4 to 2 storey duplex units, 5 Hangar Hill, Whitwell S80 4QR – No objections.

**14. Progress Reports**

- 14.1. Parish Council Website – IT Group to compile a list of options, with a couple to be put forward with a recommendation for consideration by the council at the June meeting.

- 14.2. The Scout Group would like an update on the release of land for an extension to the Scout Hut on Welbeck Street Recreation Ground. Cllr T Munro informed that this was a strip of 4-5 metres from the existing scout hut, becoming the line of the fencing for the dog walking area. Cllr S Maiden suggested starting the process and Clerk to check out with QE11 Fields in Trust.

**15. Date of Next Meeting**

The next virtual meeting will be held on Wednesday 10 June 2020 at 7.00 pm.

Hodthorpe & Belp Parish Council to be contacted to enquire about their ability to attend a Cemetery Committee meeting via Zoom.

**16. Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session)**

No members of public present.

**17. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

**17.1. Part-time Handyperson Recruitment**

Cllr T Munro reported that the short-listed candidate had contacted the Clerk the day before the interview date to inform her that they had been offered and accepted a full-time position.

In light of current restrictions, recruitment to be reviewed in June, together with requirement for temporary support for the full-time handyperson. In the meantime the Clerk would investigate apprenticeship possibilities.

There being no further business the Chairman declared the meeting closed at 20:10.

Signed ..... (Chairman)

Date .....

### **List of Resolutions**

**12/2020-21** It was **resolved** that the minutes of the meeting held on 29 April 2020 be approved and duly signed by the Chairman as a correct record of that meeting.

**13/2020-21** It was **resolved** to approve the accounts for payment.

**14/2020-21** It was **resolved** to accept the Wages Report and Budget Monitoring Report. The bank reconciliation for April to be signed by L Roberts.

**15/2020-21** It was **resolved** that the grant to WCC for parish council events would be kept in the parish council's account for the time being.

**16/2020-21** It was **resolved** to accept the Financial Risk Assessment.

**17/2020-21** It was **resolved** to accept the Fixed Asset Register.

**18/2020-21** It was **resolved** to deal with correspondence as follows:-

DALC – Parish Council Website Compliance – Noted.

DCC – WCC Lease – A Response from Welbeck Estates to be requested for the June meeting.

DCC – Applications for Hanging Baskets and floral decorations - Noted

Climate Emergency meetings for designated Environmental Champions – Cllr J Raspin and Cllr D Ellis to be put forward, and information from any previous meetings would be appreciated.

Correspondence not listed:-

BDC – Business Rates, Coronavirus Grant Claim – Grant money received to be put into reserves for future consideration, if it is not clawed back by BDC.

**19/2020-21** It was **resolved** to deal with planning matters as follows:-

Proposed Temporary Rolling Closure, Whitwell Well Dressing Parade, Saturday 6 July 2020 – No objections.

20/00190/FUL – Alteration of previously approved plots 3 & 4 to 2 storey duplex units, 5 Hangar Hill, Whitwell S80 4QR – No objections.

**20/2020-21** It was **resolved** to review recruitment of part-time handyperson in June together with requirement for temporary support for the full-time handyperson. In the meantime the Clerk would investigate apprenticeship possibilities.

### **Abbreviations Used:**

BDC – Bolsover District Council

CLLR – Councillor

DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council

PC – Police Constable

SO – Standing Order

WCC – Whitwell Community Centre

WPC – Whitwell Parish Council