

WHITWELL PARISH COUNCIL

Minutes of the Meeting of the Council held at Whitwell Community Centre at 19.00 on Wednesday 10 July 2013

Present:

Councillor S Maiden (Chair)	Councillor K Austin	Councillor J Burdett
Councillor V P Mills	Councillor T Munro (Vice Chair)	Councillor J Raspin
Councillor G Webster		
County Councillor D McGregor	4 members of the public	PCSO K Lee

1 Apologies for absence

Apologies were received from Cllr S Ellis.

2 To consider applications for Dispensation of Disclosable Pecuniary Interests

No applications had been received.

3 It was resolved to suspend Standing Orders to permit a fifteen minutes open forum for:

3.1 Members of the Parish Council and the public to discuss matters of importance with the County Councillor

Cllr McGregor reported on the following issues:-

- 3.1.1. Two potholes on the High Street have been repaired.
- 3.1.2. Cllr Maiden had informed Cllr McGregor of the pool of water which runs across High Street, possibly requiring a culvert, and this has been noted.
- 3.1.3. Bollard at Hennymoor Lane/Mansfield Road will be replaced week ending 21 July.
- 3.1.4. The provision of road markings around the war memorial in the Square – there would be a timescale of 12 weeks to complete this work.
- 3.1.5. He has inspected a holly hedge at 5 Spring Hill and will report this as a hazard.
- 3.1.6. The broken bollard near the Co-op has been reported.
- 3.1.7. The possibility of a covert traffic survey will now be dealt with.
- 3.1.8. The possibility of yellow lines on Duke Street is still being looked into, but is a long process.
- 3.1.9. Re-surfacing on Hennny Moor Lane to be completed in September and Portland Street to be completed by October. Other schemes to be put forward for next time.
- 3.1.10. The footpath on Middlegate Field Drive – Cllr McGregor has emailed for an update.
- 3.1.11. Parking on the grass verge on Sandy Lane – Cllr McGregor has emailed for an update.
- 3.1.12. A trip to Parliament by youth club members is being organised and Cllr McGregor asked the Parish Council to consider a donation towards the bus.
- 3.1.13. There is grant funding available for a volunteer car scheme.
- 3.1.14. Cllr McGregor provided some information regarding Christmas Lights on Street Columns.

The following issues were raised:-

- 3.1.15. Cllr V Mills raised concerns about the designated route for high-sided vehicles and the lack of information on consultation prior to 26.7.84 when the TRO came into force. The Clerk would check with the RFO regarding archives.
- 3.1.16. Cllr T Munro reported two weeping willows overhanging onto the road at the corner of Mason Street/Portland Street.
- 3.1.17. Cllr J Raspin raised concern regarding parking outside the Co-op and delivery lorries.
- 3.1.18. Cllr V Mills reported on an overgrown hedge on Station Road and Cllr McGregor asked her to provide him with the address.

3.1.19. The trees on Station Road are being hit by lorries, and there does seem to be a large number of lorries along this route.

3.2 Members of the Parish Council and the public to discuss matters of importance with the police

PCSO K Lee reported on crimes committed in June. Criminal damage = 9 (5 being damage to 5 vehicles by one person, who was arrested), violence = 3, thefts = 3, theft from motor vehicles = 4 (some diesel thefts on the lay-by near Whitwell Wood), attempted thefts = 1. One ASBO has been applied for and if this is issued posters containing a photo will be displayed around the village.

The following issues were raised:-

- 3.2.1 There has been an increase this last week in break-ins to sheds/garages. PCSO Lee informed that a media release has been prepared today.
- 3.2.2 Two youths have been seen driving erratically on mopeds.
- 3.2.3 There appears to be an increase in anti-social behaviour also involving people from a neighbouring village. PCSO Lee informed that the main ring-leader is from Whitwell and is the subject of the ASBO.

3.3 Members of the public to discuss matters of importance with the Councillors present

The following items were raised with District Councillors:-

- 3.3.1 The grass from Boaler's Corner to Clowne is too long. Cllr G Webster replied that he has spoken to Martin Hunter and it will possibly be cut next week.
- 3.3.2 A member of public had received a reply from DCC regarding the recent election, which confirms that the Notice of Vacancy was sent, but the Notice of Election had not been sent to the Clerk. He has replied to ask if it is part of the election protocol.

The following items were raised with Parish Councillors:-

- 3.3.3 A member of public had raised last month the possibility of a hanging basket outside the Church. Cllr Mills informed that a basket would be available, but not sited outside the church.
- 3.3.4 A member of public was concerned about the proposed street party on Welbeck Street, which he was informed would be discussed in planning.

4 Resumption of Standing Orders

It was **resolved** to resume Standing Orders.

5 Consideration of matters arising from Items 3.1 to 3.3 above

It was **resolved** to deal with the matters raised as follows:-

Clerk to write to the owner of 5 Spring Hill regarding the holly hedge.

6 Approval of the Minutes of the Parish Council held on 12 June 2013

Item 18 – numbering should be 18.1 and 18.2.

Item 20 – numbering should be 20.1, 20.2 and 20.3

The minutes of the meeting held on 12 June 2013 were then approved and duly signed by the Chairman as a correct record of that meeting.

7 Reporting of Matters Arising from the minutes of the meeting held on 12 June 2013

7.1 Item 12 – Cllr K Austin reported that the wireless internet access project is underway, one more supplier is required, but all other items have been delivered.

7.2 Item 14 – The QEII deeds have not yet been received.

7.3 Item 16 – Yates Utd. will be using Welbeck Street Rec next season, but Emeralds FC will not.

8 Accounts for approval and payment

The following accounts were approved for payment and the cheques duly signed.

Cheque No.	Payee	Goods/Service	Amount	Budget
103579	C Milnes	Mole control	65.00	5I
103580	Darfoulds Nursery Ltd	Plants	299.88	5B
103581	SLCC	Subscription	145.00	2G
			509.88	

Direct Bank Payments to be Authorised

	Payee	Goods/Services	Amount	Budget
June 24	MS (Distribution) UK Ltd	Router etc	287.50	2K
June 24	Proludic Ltd	Play equipment	52098.04	7D
Jul 2	DCC	Superann June 13	1549.50	1A-1L
Jul 2	HMR&C	Tax & NI June 13	1207.23	1A-1L
Jul 2	Unite The Union	Union Subs June 2013	53.20	1A-1L
Jul 8	Mr A Kipling	Travel expenses	260.00	2V
Jul 8	N Woolley	Travel expenses	39.65	2V
Jul 8	Whitwell Com Centre	Various	565.24	2K
Jul 8	Mole Country Stores Ltd	Materials	140.39	5I
Jul 8	Planterior Landscape Services	Contract May 13	556.80	4G,5F
Jul 8	SLCC	Cem Course	150.00	2U
Jul 8	Playsafety Ltd	Play Equip Inspection	266.40	5I
	Total		57173.95	

9 Financial Reports

Cllr S Maiden informed that the recharge of cleaning materials was currently in the printing and stationery budget. It was agreed that this would have its own budget head. The report was accepted.

10 Floral Displays (Cllr T Munro)

Cllr T Munro proposed that a sum of £500 be spent as soon as possible on enhancing the two sides of the Jubilee Garden. Cllr S Maiden proposed an amendment of up to £500, this was seconded by Cllr J Raspin. It was **resolved** to accept the proposal.

11 Feedback from Training (Cllr S Maiden)

Cllr S Maiden reported that himself, Cllr T Munro and the Clerk had attended HR training. He gave feedback on pensions automatic enrolment and HR. Further implications will be considered in confidential items.

12 Correspondence

- 12.1 Submission of Rotherham's Core Strategy.
- 12.2 Nottinghamshire & Nottingham Waste Core Strategy.
- 12.3 Town/Parish Council Snow Warden Scheme
- 12.4 Whitwell Community Centre – Funding for a defibrillator
- 12.5 BDC - Private Hire & Hackney Carriage Licensing Policy Consultation.
- 12.6 DALC Circular 13/2013 – DALC Website Members' Area/Payroll Software/Videoing & Tweeting at TC/PC Meetings/Local Council Admin/Power of Competence/DALC AGM/Training/Wind Turbines/Annual Returns/Healthwatch Derbyshire/Vacancy.
- 12.7 DALC Circular 14/2013 – Good Councillors Guide/PSMA/Free Trees/Business Rates/ Free Containers.

It was **resolved** to deal with the following items of correspondence as follows:-

- 12.1 Noted.
- 12.2 Noted.
- 12.3 Find out whether other PC's are taking part.
- 12.4 Cllr T Munro proposed that the PC finds funds out of reserves for the remaining funding required in order to provide two defibrillators for the community. This was unanimously agreed.
- 12.5 Noted.
- 12.6 Noted.
- 12.7 Cllr S Maiden would be interested in trees, if land becomes available.

13 Planning Matters

- 13.1 13/00224/TCON – To reduce canopy by 15% crown lift by removal of lowest branches, maximum lift 4 metre and carry out a small amount of internal thinning to a Sycamore Tree, 6 Scotland Street, Whitwell. S80 4RG – No objections.
- 13.2 13/002220/FUL – Conversion & part rebuilding & part raising of roof of outbuilding to form one dwelling with detached garage, Commonside Farm, Gipsyhill Lane, Whitwell – No objections.
- 13.3 Proposed Temporary Road Closure, Welbeck Street, Whitwell, Charity Street Party Saturday 10 August 2013 11.00 am – 6.00 pm – Cllr K Austin declared an interest in this item. It was noted that, according to the plan, it was Coronation Street which would be closed and based on this there were no objections provided that there is no incursion onto Welbeck Street, there are no obstructions for emergency vehicle access to Coronation Street, and the area is cleared immediately after the event.
- 13.4 13/00223/LBC – To replace existing timber framed window with aluminium framed double glazed window, Steetley Farm, Steetley, Worksop S80 3DZ – Concerns were raised about the material to be used not being inkeeping with the surrounding area.

14 Progress Reports

- 14.1 Playscheme
Cllr Raspin reported that 2 new Playscheme Workers have been appointed and the full quota of staff are now in place. The next meeting will take place on Monday 15 July.
- 14.2 Initiatives Group
The official opening of the new play equipment on Bakestone Moor Rec. would be held on Wednesday 28 August from 2.00 pm. Refreshments would be provided in the Friendship Hall, where there would be a display of the next stages. Invitations would be sent to LaFarge, QEII, Proludic, Planning Officer and the local press.
- 14.3 Funding
Cllr S Maiden proposed that the PC could guarantee 20% of the required funding for the next phase, as well as the 10% match funding, and if this is not available elsewhere the PC would pay this portion. Agreed.
- 14.4 Parish Store
The Clerk had been informed that it is the Parish Council's responsibility to pay for the re-wiring of the store. The cost would be above the £1000 ring-fenced. It was agreed that the excess would be paid out of reserves.
- 14.5 Roseland Community Wind Farm
Cllr T Munro informed that this is a community-based project where any profit would become a community fund, with grants becoming available to the community.

15 Date of Next Meeting

The next meeting will be held on Wednesday 14 August 2013. Cllr J Burdett gave her apologies. Clerk informed that she would be on leave and the RFO would be clerking the next meeting.

16 Suspension of Standing Orders to permit a fifteen minute open forum for members of the public to comment on items discussed at this meeting

16.1 Member of public enquired as to who informs the police about the street party and Cllr Maiden informed that it was the Planning Department.

17 Resolution to exclude members of the public and press in order to discuss items of a confidential nature

It was **resolved** to exclude the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

17.1 Cllr S Maiden informed Councillors about the necessity to have a disaster recovery plan and that an HR audit would now be carried out. He would firstly be reviewing the Clerk's hours.

There being no further business the Chairman declared the meeting closed at 9.40 pm

Signed Chairman

Date

Abbreviations used:

ASBO – Anti-Social Behaviour Order
ASC – After School Club
BDC – Bolsover District Council
BLSP – Bolsover Local Strategic Partnership
CAN - Community Action Network
CCTV – Closed Circuit Television
C&DCT – Clowne and District Community Transport
Cllr – Councillor
CRB – Criminal Record Bureau
DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council
DCLG – Department of Communities and Local Government
DEFRA – Department for Environment, Food and Rural Affairs
DET – Derbyshire Environmental Trust
DoT – Department of Transport
H&BPC – Hodthorpe & Belp Parish Council
HGV – heavy goods vehicle
IT – Information Technology
LGPS – Local Government Pension Scheme
NALC – National Association of Local Councils
NSLAG – The National Society of Allotment & Leisure Gardeners
ODPM – Office of the Deputy Prime Minister
PC – personal computer
PCSO – Police Community Support Officer
PCT Primary Care Trust
RFO – Responsible Financial Officer
Subs – Subscriptions
SLCC – Society of Local Council Clerks
Superann – Superannuation
T&GWU – Transport and General Workers Union
TRO – Traffic Regulation Order
WCC – Whitwell Community Centre
WCCMC – Whitwell Community Centre Management Committee