

WHITWELL PARISH COUNCIL

Minutes of the Meeting of the Council held at Whitwell Community Centre at 19.00 on Wednesday 9 April 2014

Present:

Councillor S Maiden (Chair)	Councillor T Munro (Vice Chair)	Councillor K Austin
Councillor J Burdett	Councillor S Ellis	Councillor V Mills
Councillor G Webster		
County Councillor D McGregor		
5 members of the public	PC Jason Graham	PCSO Simon Galley

1 Apologies for absence

Apologies were received from Cllr Mrs J Raspin and Cllr Mr B Murray-Carr.

2 To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed

None.

3 To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest

No applications had been received.

4 Public participation session

4.1 Members of the Parish Council and the public to discuss matters of importance with the police

PC Graham reported the crime figures in March, being 1 shop lifting, 1 theft from vehicle, 2 attempted burglaries, 1 theft of swings/chairs and 4 violence. The speed gun has been in operation catching 1 speeding vehicle and 1 off-road motorbike. There may be a new PCSO in post within the next few months.

An update on the parking issue near the school was requested and PC Graham informed that this has been forwarded to the Highways Dept., and a decision is awaited.

It was raised that the double yellow lines have not yet been extended on Duke Street and cars are parking on the junction.

PC Graham & PCSO Galley left the meeting at 7.15 pm

4.2 Members of the Parish Council and the public to discuss matters of importance with the County Councillor

The following issues were raised and would be reported to Cllr McGregor:-

4.2.1 An update on the installation of yellow lines on Duke Street.

4.2.2 Is the repair which has been carried out on the speed bump on Welbeck Street a temporary or permanent repair.

4.2.3 The condition of the road has worsened due to the "spring" on High Street near the cemetery.

4.2.4 Could it be investigated as to what DCC intend to do about the highway signs between Arrow Farm and the Gapsick Lane junction of the A619, as some are rotten and laid down.

4.2.5 The rumble strip past the church has broken-up.

4.2.6 The manholes are coming out at the Southgate crossroads.

Cllr V Mills informed that a reference number should be requested when reporting pot holes by telephone.

4.3 Cllr Mr B Murray-Carr to speak about CCTV

This item to be deferred.

4.4 Members of the public to discuss matters of importance with the Councillors present

- 4.4.1 Enforcement of double-yellow lines in the Square.
- 4.4.2 Weed spraying around the grass verges.
- 4.4.3 Allotment plot on Mill lane.
- 4.4.4 Street party at the Boot & Shoe.

5 To consider for approval the Minutes of the meeting of the Parish Council held on 12 March 2014

Item 3.3.12 – The delay was caused due to a complaint received from a resident on Spring Hill during consultation.

Item 11 – Cllr K Austin had declared an interest in this item.

The minutes of the meeting held on 12 March 2014 were then approved and duly signed by the Chairman as a correct record of that meeting.

6 To consider any matters arising (for information only) from the minutes of the meeting held on 12 March 2014

6.1 Item 13 – no response had been received from the planning authority regarding the remains of the old garages to the rear of the new Co-operative building site, but Cllr T Munro reported that the area has been cleared.

7 Accounts for approval and payment

The following accounts were approved for payment.

Direct Bank Payments to be Authorised

	Payee	Goods/Services	Amount	Budget
Mar 26	Office Depot	Stationery	514.13	2T
Apr 3	DCC	Superann March 14	1603.00	1A-1L
	HMR&C	Tax & NI March 14	1379.43	1A-1L
	Unite The Union	Union Subs March 14	59.80	1A-1L
	DALC	Training	25.00	2W
	Planterior Landscape Services	Contract March 14	556.80	4G,5F(60:40)
	Valuation Office	Valuation fee	600.00	2I
	Thorpes Building Supplies Ltd	Grounds maintenance	132.13	5I
	Severn Trent Water Ltd	Water drainage - Store	41.63	2U
	Bolsover District Council	NNDR - Cemetery	216.66	4D
	Glasdon UK Ltd	Seat	438.98	5K
Apr 7	Turner Hire & Sales	Various	975.96	5I, 6B
	Whitwell Community Centre	Various	511.39	2F, 2T, 5I
	Farmway Trading Ltd	Floral Displays	124.43	5I
	Office Depot	Stationery	52.79	2T
	N Woolley	Travel expenses	48.10	2X
	Bolsover District Council	Licence fee	10.00	2U
	Total		7290.23	

Cheque Payments to be Authorised

Cheque No.	Payee	Goods/Service	Amount	Budget
103608	Allcocks Wood Products Ltd	Grounds Maintenance	238.50	5I
103609	Darfoulds Nursery Ltd	Plants	300.00	5B
103610	Whitwell Service Station Ltd	MOT/Service	164.88	2P
103611	National Allotment Society	Membership	66.00	2I
			769.38	

8 Financial Reports

It was **resolved** to accept the wages report.

9 To consider the council's financial risk assessment

It was **resolved** that the parish vehicle is added and the schedule be revised for next month.

10 To consider the adoption of new Financial Regulations

The RFO had received correspondence from the Co-operative Bank informing that they will no longer be running their business payments service from 30 June 2014. The RFO recommended investigating further the Co-op's business online banking service or their financial director on-line service. It was **resolved** to use one of these services in the short-term and that the RFO also investigates services provided by other banks.

It was also **resolved** that a working group be appointed to report back to the council on proposed new financial regulations. The working group would be Cllr S Maiden, Cllr T Munro, Cllr K Austin, the Clerk and the RFO. A meeting was arranged for Monday 28 April at 10.30 am.

11 To consider the provision of hanging baskets/Christmas lights

It was **resolved** that the clerk be authorised to spend £2,500 on lamp post testing and hanging baskets, to be placed around the centre of the village.

12 Mill Lane allotments – to consider providing a skip(s) for disposal of rubbish and also to consider a request from a plot holder to place a skip near to his allotment for 1 day

Cllr K Austin declared an interest in this item.

It was **resolved** to hire a skip(s) for the disposal of rubbish at Mill lane allotments and to grant permission for a plot holder to place a skip near to his allotment for 1 day.

13 Old Colliery Stock Yard, Southfield Lane (Cllr S Maiden)

Cllr S Maiden reported on the outcome of a meeting held with the HCA and Thomas Lister Ltd., Surveyors, on 26 March 2014, where the options available were stated as:-

1. Do nothing
2. The Parish Council(s) lease the land for 10 years at a £1 nominal fee
3. The Parish Council(s) purchase the land

Cllr Maiden provided a payment plan detailing estimated costs of the purchase option if added to the precept. This had also been tabled at the H&BPC meeting last week. The valuation of the land as at 31.3.14 was not known.

It was **resolved** to invite members of the community to a public meeting on Wednesday 30 April, where the HCA and Thomas Lister Ltd., Surveyors would also be in attendance.

14 To consider S137 requests from RASCALS, WI and Raising Aspirations Team DCC (Namibia Bound)

It was **resolved** that S137 requests from RASCALS (£100) and WI (£100) be granted and the request from DCC be deferred pending further investigation and, if appropriate, to invite representation.

15 To consider the offer of second-hand skate park equipment from Clowne Parish Council

It was **resolved** to decline the offer of second-hand skate park equipment from Clowne Parish Council.

16 Correspondence

16.1 BDC Street Sports Diversionary Outreach Programme 2014/15

16.2 DALC Circular No. 06/2014 – Repeal of s.150(5)/PAYE/NICs/Annual Return/CIL/HMRC Employment Allowance/Local Audit & Accountability Act 2014.

16.3 DALC Circular No. 07/2014 – Spring Seminar/Openness/Disabled Councillors Grant/Review/Big Gig/Annual meetings/Training/Living wage/Denby Clerk/RFO vacancy.

It was **resolved** to deal with the following items of correspondence as follows:-

16.1 The council participates in the 2014/15 programme with 10 sessions @ £75, as per last year.

16.2 Noted

16.3 It was noted that Whitwell Forwarded had already been informed of the Big Gig.

17 Planning Matters

17.1 Proposed temporary road closure, High Street, Whitwell, Sunday 1 June 2014 The Big Lunch Street Party. – No objections to the street party taking place, provided the area is cleaned up immediately after. Inform that we believe the applicant is no longer in office and to consult with Derbyshire Police regarding recent issues concerning the current owner of the premises.

- 17.2 Proposed temporary road closure, Saturday 5 July 2014, Whitwell Well Dressing. – No objections
 - 17.3 14/0013/RETRO – Retention of replacement fencing, 10 Water Lily Gardens, Creswell S80 4FL – Refer to Elmtton with Creswell Parish Council as not within our parish.
 - 17.4 14/00119/FUL – Change of use of agricultural land to rear of nos. 1,4,5,6 7 and 8 Southgate Bungalows, Worksoy Road, Whitwell Common – No objections.
 - 17.5 14/00105/FUL – Two storey and single storey extensions to rear, dormer windows to front and detached garage, 9 Mill Lane, Whitwell S80 4SG – No objections.
 - 17.6 14/00121/FUL – Insulation to exterior of extension to rear of 15 Scotland Street, Whitwell – No objections.
- The following two matters, not on the agenda, were also considered:-
- 17.7 14/00172/FUL – Replacement of timber windows with UPVC windows, 2 Manor Farm Court, Whitwell – Objection that this will have an adverse effect on the character and appearance of the conservation area.
 - 17.8 14/00173/FUL - Replacement of timber windows with UPVC windows, 4 Manor Farm Court, Whitwell – Objection that this will have an adverse effect on the character and appearance of the conservation area.

18 Progress Reports

Playscheme Committee – Cllr J Raspin had provided a report

Advertising for staff will take place for the Summer Club. Following the introduction of the new DBS service, checks are no longer subsidised and paper checks will cost £62, online checks £56.60. The annual subscription cost for the DBS update service is £13 per person. Therefore, applicants will be sought from those already DBS checked and they will be encouraged to register with the DBS update service, with this situation being kept under review. The next playscheme committee meeting will be held at 7.00 pm on Monday 28 April 2014 in the Meeting Room. It was suggested that the committee should consider paying the DBS update service fees.

Footpaths – Cllr T Munro informed that he has prepared a new list of parish footpaths and he intends to walk the paths and report back to the council.

19 Date of Next Meeting

The next meeting, being the annual council meeting will be held on Wednesday 14 May 2014 at 7.00 pm
The Open Parish meeting will be held on Wednesday 16 April 2014 at 7.00 pm

20 Fifteen minute open forum for members of the public to comment on items discussed at this meeting

- 20.1 The council was thanked for granting the request for a skip at Mill Lane allotments.
- 20.2 It was requested that the cleaning of the war memorial be put on the next agenda.

21 To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

It was **resolved** to exclude the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 21.1 DALC Parish/Town Council Finance advice and best practice/Advice received from DALC Councillors were provided with a copy of this guidance.
Review of posts would take place
- 21.2 Request for a member of staff to join the pension scheme
Permission granted.

There being no further business the Chairman declared the meeting closed at 21:25.

Signed Chairman

Date

List of Resolutions

- 1/2014 It was **resolved** to accept the wages report.
- 2/2014 It was **resolved** that the parish vehicle is added to the council's financial risk assessment and the schedule be revised for next month.
- 3/2014 It was **resolved** that the clerk be authorised to spend £2,500 on lamp post testing and hanging baskets, to be placed around the centre of the village.
- 4/2014 It was **resolved** to hire a skip(s) for the disposal of rubbish at Mill lane allotments and to grant permission for a plot holder to place a skip near to his allotment for 1 day.
- 5/2014 It was **resolved** to invite members of the community to a public meeting on Wednesday 30 April, where the HCA and Thomas Lister Ltd., Surveyors would also be in attendance.
- 6/2014 It was **resolved** that S137 requests from RASCALS (£100) and WI (£100) be granted and the request from DCC be deferred pending further investigation and, if appropriate, to invite representation.
- 7/2014 It was **resolved** to decline the offer of second-hand skate park equipment from Clowne Parish Council.

Abbreviations used:

ASBO – Anti-Social Behaviour Order
ASC – After School Club
BDC – Bolsover District Council
BLSP – Bolsover Local Strategic Partnership
CAN - Community Action Network
CCTV – Closed Circuit Television
C&DCT – Clowne and District Community Transport
Cllr – Councillor
CRB – Criminal Record Bureau
DALC – Derbyshire Association of Local Councils
DBS – Disclosure and Barring Service (formerly CRB)
DCC – Derbyshire County Council
DCLG – Department of Communities and Local Government
DEFRA – Department for Environment, Food and Rural Affairs
DET – Derbyshire Environmental Trust
DoT – Department of Transport
H&BPC – Hodthorpe & Belpth Parish Council
HGV – heavy goods vehicle
IT – Information Technology
LGPS – Local Government Pension Scheme
NALC – National Association of Local Councils
NEDDC – North East Derbyshire District Council
NSALG – The National Society of Allotment & Leisure Gardeners
ODPM – Office of the Deputy Prime Minister
PC – personal computer
PCSO – Police Community Support Officer
PCT Primary Care Trust
RFO – Responsible Financial Officer
Subs – Subscriptions
SLCC – Society of Local Council Clerks
Superann – Superannuation
T&GWU – Transport and General Workers Union
TRO – Traffic Regulation Order
WCC – Whitwell Community Centre
WCCMC – Whitwell Community Centre Management Committee