

WHITWELL PARISH COUNCIL

Minutes of the Meeting of the Council held at Whitwell Community Centre at 19.00 on Wednesday 9 October 2013

Present:

Councillor S Maiden (Chair)
Councillor V P Mills
County Cllr D McGregor

Councillor K Austin
Councillor T Munro (Vice Chair)
2 members of the public

Councillor S Ellis
Councillor G Webster

1 Apologies for absence

Apologies were received from Cllr J Raspin.

2 To consider applications for Dispensation of Disclosable Pecuniary Interests

No applications had been received.

3 It was resolved to suspend Standing Orders to permit a fifteen minutes open forum for:

3.1 Members of the Parish Council and the public to discuss matters of importance with the police

There were no police present.

Cllr V Mills warned of a youth which had knocked on her door claiming to be dyslexic and wanting money to put himself through college. She rang the police who attended within 20 minutes.

3.2 Members of the Parish Council and the public to discuss matters of importance with the County Councillor

Cllr McGregor reported on the following issues:-

- 3.1.1. One of the overgrown hedges on Station Road has been attended to, but there is another one which has not, so he will find out why.
- 3.1.2. Cllr McGregor gave further information on the savings the Council are required to make.
- 3.1.3. There will be a temporary closure of bridleway 10 for tree felling.
- 3.1.4. The Parish Council will be receiving a letter from the Homes & Community Agency, enclosing a consultation paper to be sent to each household regarding the land at Southfield Lane.
- 3.1.5. There had been a complaint regarding vehicles parking on double yellow lines near the chip shop. The Clerk had contacted the parking enforcement team who would take action.
- 3.1.6. Cllr McGregor has arranged a public meeting to discuss lorries travelling through the village, to be held on 23 October at 6.45 pm-8.00 pm at Whitwell Community Centre
- 3.1.7. Cllr McGregor reported that it is due to an error made by BDC that the community governance review of the Creswell/Whitwell parishes is taking place concerning 28 properties on the Bluebell Walk Estate in Creswell which are within the Whitwell parish boundary. He urged the Parish Council to give consideration to the residents concerned in this matter.

The following issues were raised:-

- 3.1.8. There are trees overgrowing the path on the right-hand side from Loxley Lane to the Station.
- 3.1.9. Cllr McGregor was asked if he was aware of the recent accident in the village where a lorry hit some scaffolding. Cllr McGregor had been made aware of the incident and will be asking residents for evidence of vehicles at the public meeting.

3.3 Members of the public to discuss matters of importance with the Councillors present

There were no items raised for District or Parish Councillors.

4 Resumption of Standing Orders

It was **resolved** to resume Standing Orders.

5 Consideration of matters arising from Items 3.1 to 3.3 above

The notice of the public meeting to be put onto the Parish Council's and Community Centre's websites.

6 Approval of the Minutes of the Parish Council held on 11 September 2013

Item 3.3.3 – should read “BDC” solicitor.

The minutes of the meeting held on 11 September 2013 were then approved and duly signed by the Chairman as a correct record of that meeting.

7 Reporting of Matters Arising from the minutes of the meeting held on 11 September 2013

7.1 Item 3.3.1 – Cllr G Webster had been informed by the Legal Department that if netting was installed onto the roof of the parish store it could become a more attractive challenge. No other feedback.

7.2 Item 3.3.2 – Cllr T Munro has been informed by the Co-op Store Manger that there has been a technical hitch and a digger has taken a core sample of soil for analysis from the proposed new site.

7.3 Item 3.3.4 – Cllr V Mills reported that in respect of weed spraying BDC apply twice a year. Their use complies with the Control of Pesticide Regulations. Roundup and Nomix Blade are used which is low strength but a safe modern herbicide which is very effective in the way it acts on plants. It is very low risk to the environment, humans and animals. Application is by manufacturers' recommended rates. The operatives are fully trained via NPTC to PA1, PA6 and PA2a as appropriate. Cllr S Maiden was concerned that the spraying was so wide-spread.

7.4 Item 3.3.7 – Cllr T Munro queried why the hanging baskets flowers had died. Cllr V Mills replied that they were no longer being watered as the 16 week contract had come to an end.

7.5 Item 7.2 – Cllr V Mills reported that she had met with the Probation Service, who have intimated that they would be happy to tidy up the Plantation but the Franklin Avenue allotment site may be too much for them. However, they agreed to revisit the site later in the year to see if it had died back.

7.6 Item 14 – Cllr S Maiden reported on another visit to the cemetery car park by DCC and we should hopefully receive a quotation for the work in the near future.

8 Accounts for approval and payment

The RFO presented the accounts. He answered any queries and confirmed that the direct bank payments were being authorised in arrears. The following accounts were then approved for payment and the cheques duly signed.

Cheque Payments to be Authorised

Cheque No.	Payee	Goods/Services	Amount	Budget
103589	Wilsons	Floral Displays	2160.00	5B
103590	P Hodges	Store Electrical Work	694.40	7B
103591	Express Coaching Services	Playscheme coach	216.00	2P
103592	D Lowe	Workshop Roof Repairs	200.00	7B
103593	Thorpes Building Supplies	Various	<u>46.39</u>	5I
			<u>3316.79</u>	

Direct Bank Payments to be Authorised

Oct 7	HMRC	Tax & NI Sept 2013	1689.25	1A-1L
	DCC	Superann Sept 2013	1564.96	1A-1L
	Whitwell Community Centre	Various	801.98	2E, 2S
	Planterior Landscape Services	Contract Sept 2013	556.80	4G,5F(60:40)
	TTS Group Ltd	Playscheme Equip.	413.08	2P
	Bolsover District Council	C.A.N.	125.00	7A
	Unite the Union	Union Subs Sept 2013	<u>55.38</u>	1A-1L
			<u>5206.45</u>	

9 Financial Reports

The Wages Summary was accepted.

Budget Monitoring Report – It was agreed that the £605 cemetery valuation fee be transferred to the cemetery budget under a budget head of “professional fees”, with a zero budget.

10 Armistice Parade

The correspondence received regarding this item was read. The Clerk had also received guidance from Mr Chris Black, the RBL Derbyshire County Secretary. The RFO informed that the Council had no power to expend money on the parade. From the information contained in the letter, the organisation of this year’s parade was near completion. The Council would be happy to act as “facilitators” to aid the setting up of an active Whitwell branch consisting of volunteers from the community. The Clerk would reply to Carole Clark informing her of Mr Black’s comments and to offer this support to the current organisation. The Clerk would put an item in the next Parish Newsletter seeking volunteers to support the RBL to provide future parades within the community.

11 Community Governance Review of Creswell/Whitwell Parishes

It was agreed to respond to BDC that it is WPC’s view that the review is currently not being undertaken fully as it only addresses part of the problem, and to propose that the boundary be altered to include the properties at Boaler’s Corner plus 5 other properties in Creswell and 1 property in the Parish of Clowne.

12 To consider to adopt the amended BDC Code of Conduct in line with the revised descriptions provided by Nolan

The Clerk would inform BDC that the first bullet point on the second page should read dealing “with” people. It was **resolved** to adopt the revised code.

13 Parish IT Provision (Cllrs S Maiden/K Austin)

Cllr S Maiden proposed implementing the recommendation contained in paragraph 11 of the report up to a maximum of £2,000. It was unanimously **resolved** to accept this recommendation.

14 Wireless Internet Acceptable Use Policy (Cllr K Austin)

It was **resolved** to accept the policy, subject to a 12 months review.

15 Feedback on Funding Presentation (Cllr K Austin)

Cllr K Austin informed the meeting of the Inspired Facilities funding and other funding which was available. He passed the information to the Clerk and this would be forwarded to the Initiatives Group.

16 To consider a review and, if appropriate, termination of current cemetery and grounds maintenance contracts and implementation of revised contracts (Cllr S Maiden)

Cllr S Maiden informed that members of the Cemetery Committee met with the Grounds Maintenance and Cemetery contractors, and the Chairman, Cllr T Munro, had requested an emergency meeting of the committee, which has not taken place. Cllr T Munro has circulated a paper to the Committee members.

17 Scouts Environmental Award (Cllr S Maiden)

It was **resolved** that the Clerk follow up on the RFO’s email to Mr Lane seeking their preference on the three projects suggested or any other projects they have identified. To be put on next month’s agenda.

18 Correspondence

18.1 Community Centre Manager – provision of electronic equipment for public use

18.2 DCC – grit bin replenishment

18.3 Mrs C Clarke – Armistice Parade

18.4 DALC Circular 18/2-13 – DALC AGM/Planning Seminar/Council Tax/Your Derbyshire/Village Greens/Ashbourne Community Transport/Vacancy Clerk-RFO Morton/Vacancy Clerk-RFO Litton

It was **resolved** to deal with the following items of correspondence as follows:-

18.1 Reply to Manager and informing him that WPC are not at present considering providing any IT hardware for public use.

18.2 – The Council would not be requesting grit from DCC for its own bin. If necessary, the Clerk would investigate other suppliers.

18.3 – This item was dealt with in item 10 above.

18.4 – Noted.

19 Planning Matters

19.1 13/00366/FULMAJ – Erection of two prototype structures for the research and development of construction products, Worksop Rd., Steetley. – No objections

19.2 13/00329/FUL – Re-surfacing/repair to games area surface to use as a skate park and installation of a new multi-use games area, Bakestone Moor Recreation Ground. (This is WPC's application).

20 Progress Reports

20.1 Cemetery Car Park

As noted in item 7.6 above Cllr S Maiden reported that a DCC representative had visited the site in order to clarify our requirements.

20.2 Playscheme

The Clerk tabled the Summer Club report and passed on the Leader's thanks for allowing the staff the opportunity to give their input into the decision on the duration of this year's Summer Club.

21 Date of Next Meeting

The next meeting will be held on Wednesday 13 November 2013.

22 Suspension of Standing Orders to permit a fifteen minute open forum for members of the public to comment on items discussed at this meeting

22.1 Are the 6 other properties in item 11 aware that they are in the Whitwell Ward? It was explained that this information is contained in their council tax bill.

22.2 Could a meeting be arranged between the three Parishes. It was explained that this was not possible as a timetable had been set by BDC, with a submission deadline of 11 October.

23 Resolution to exclude members of the public and press in order to discuss items of a confidential nature

It was **resolved** to exclude the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

23.1 Cllr V Mills raised the issue of the Community Centre Lease. It was **resolved** that this is an agenda item for next month. In the meantime, the Clerk would contact Mark Bedford.

23.2 Following submission of an evaluation form, the Clerks pay scale and increase of hours to 15 has been endorsed by DALC. Cllr S Maiden would now complete a form for the RFO position.

There being no further business the Chairman declared the meeting closed at 9.40 pm

Signed Chairman

Date

Abbreviations used:

ASBO – Anti-Social Behaviour Order
ASC – After School Club
BDC – Bolsover District Council
BLSP – Bolsover Local Strategic Partnership
CAN - Community Action Network
CCTV – Closed Circuit Television
C&DCT – Clowne and District Community Transport
Cllr – Councillor
CRB – Criminal Record Bureau
DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council
DCLG – Department of Communities and Local Government
DEFRA – Department for Environment, Food and Rural Affairs
DET – Derbyshire Environmental Trust
DoT – Department of Transport
H&BPC – Hodthorpe & Belph Parish Council
HGV – heavy goods vehicle
IT – Information Technology
LGPS – Local Government Pension Scheme
NALC – National Association of Local Councils
NSLAG – The National Society of Allotment & Leisure Gardeners
ODPM – Office of the Deputy Prime Minister
PC – personal computer
PCSO – Police Community Support Officer
PCT Primary Care Trust
RFO – Responsible Financial Officer
Subs – Subscriptions
SLCC – Society of Local Council Clerks
Superann – Superannuation
T&GWU – Transport and General Workers Union
TRO – Traffic Regulation Order
WCC – Whitwell Community Centre
WCCMC – Whitwell Community Centre Management Committee