

WHITWELL PARISH COUNCIL

Minutes of the Annual Meeting of the Council held at Whitwell Community Centre at 19.00 on Wednesday 14 May 2014

Present:

Councillor S Maiden (Chair)	Councillor T Munro (Vice Chair)	Councillor K Austin
Councillor J Burdett	Councillor V Mills	Councillor J Raspin
Councillor G Webster		
County Councillor D McGregor	5 members of the public	

1 Election of Chairman

Two nominations were received and seconded, those of Cllr S Maiden and Cllr T Munro. With Cllr Maiden receiving 4 votes and Cllr Munro receiving 3 votes, Cllr S Maiden was duly elected.

2 Apologies for absence

Apologies were received from Cllr Mr S Ellis.

3 Election of Vice Chairman

Two nominations were received and seconded, those of Cllr K Austin and Cllr T Munro. With Cllr Austin receiving 4 votes and Cllr Munro receiving 3 votes Cllr K Austin was duly elected.

4 Election to Other Groups/Bodies

Footpaths Working Group (this group will also incorporate the responsibilities of the Hedgerows Officer)

– Cllr S Maiden and Cllr T Munro

Internal Audit Committee – Cllr S Maiden, Cllr T Munro, Cllr K Austin and Cllr J Raspin

Playscheme Working Group – Cllr S Maiden, Cllr J Raspin and Cllr J Burdett

Stone Piers Working Group – Cllr S Maiden and Cllr T Munro

Website/General I.T. – Cllr J Burdett, Cllr K Austin and Cllr S Maiden

Allotment Working Group – Cllr S Maiden, Cllr V Mills, Cllr G Webster

Joint Cemetery Group – Cllr S Maiden, Cllr T Munro, Cllr V Mills and Cllr G Webster

Initiatives/Funding Working Group – All Councillors

Whitwell Community Centre Management Committee – All Councillors

Cllr Mr G Webster would be the representative for the Parish Council Liaison Meeting with BDC

5 Declaration of Councillors' or Chairman's acceptance of Office and Agreement to Abide by the Code

Chairman and Vice Chairman declared their acceptance of office.

6 To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed

None.

7 To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest

No applications had been received.

8 Public participation session

8.1 Members of the Parish Council and the public to discuss matters of importance with the police

The following issues were raised:-

8.1.1 Is a licence required for a car treasure hunt? To contact police if more than 8 cars giving route etc.

8.1.2 Why are the police not present and to send apologies if not.

- 8.1.3 There has been a spate of car number plate thefts and it is essential that this is reported. These are stolen in pairs and parking up to a wall etc., so that one of them cannot be stolen is advised.

8.2 Members of the Parish Council and the public to discuss matters of importance with the County Councillor

Cllr McGregor apologised for not attending the open parish meeting. He reported on the following issues:-

- 8.2.1 The yellow lines on Duke Street and Spring Hill are to be installed but no start or completion date has been given.
- 8.2.2 Regarding the legality of yellow lines in the parish, Cllr McGregor provided the Chairman with a plan and asked that those we feel are not complying with regulations are identified.
- 8.2.3 Regarding the no. 77 bus mounting the pavement. This is an offence, unless accessing premises, and the police can enforce this.
- 8.2.4 The damage to the rumble strip past the church and water on the carriageway has been investigated and instructions have been issued for repair to the rumble strip. The water is a natural source coming from the bank and grips would need to be cut in order to divert the water. This would be addressed as a highways matter and notice would be required to be served on the land owner.
- 8.2.5 The speed warning lights have received attention; the one on Bakestone Moor is now working but the one on Welbeck Street is faulty.
- 8.2.6 Carriageway deterioration on High Street – this has received attention.
- 8.2.7 A resident has reported an area of land near New Street which is full of weeds, but there is no confirmation of the landowner.
- 8.2.8 Illegal tobacco has been ceased in Ilkeston and Swadlincote.
- 8.2.9 The budget cuts are affecting transport for young people with special educational needs and consultation will take place for ideas on further savings.
- 8.2.10 Derbyshire schools are receiving a £40Million boost.
- 8.2.11 DCC are supporting community groups with war celebrations.

The following issues were raised:-

- 8.2.12 Is the repair which has been carried out on the speed bump on Welbeck Street a temporary or permanent repair. Cllr McGregor replied that it has been treated the same as a pot hole.
- 8.2.13 Has it been investigated as to what DCC intend to do about the highway signs between Arrow Farm and the Gapsick Lane junction of the A619. Cllr McGregor informed that new signs have been ordered.
- 8.2.14 There was a complaint about how the new recycling caddies had been distributed, and the costs of the scheme were requested.
- 8.2.15 The repair patch on the Welbeck Street speed bump is coming away and the rest has deteriorated.
- 8.2.16 The speed bump on Station Road near to Holmefield Road has a pot hole in it.
- 8.2.17 Two more pot holes have opened on the A60 Mansfield Road. Cllr McGregor informed that he has requested a site meeting.
- 8.2.18 The white lines on all main roads in the village are pale so could they be re-painted.
- 8.2.19 There is still an issue with cars parking on footpaths near the school. Cllr McGregor said that police presence is required.
- 8.2.20 The car park in the Square is regularly used to play football. This is causing damage to property etc. The playing of ball games is not allowed in the car park, but why is this not being enforced?

Cllr McGregor left the meeting at 19.50

8.3 Members of the public to discuss matters of importance with the Councillors present

- 8.3.1 A broken red bin has been reported but not yet replaced. Cllr Webster informed that it should be replaced straight away.
- 8.3.2 Applying for council housing – a resident had ticked a box to indicate that they did not understand the system, but has not had a response. Cllr Mills agreed to bring this issue to the officer's attention.

- 8.3.3 Cllr Munro has reported an issue with the footpath and fencing between Southfield Lane and Franklin Crescent, which is the District Council's responsibility and he has met with Matthew Connelly. The fencing issue will be resolved and other issues reported.
- 8.3.4 Cllr Munro reported on a dog mess issue at the top of Duke Street and the footpath near Mill Lane and has requested a spray sign and surveillance. Cllr Mills urged residents to report dog fouling with a description of the dog/handler the time and venue. Cllr Webster informed that two new officers had been appointed to deal with this as well as untidy gardens.
- 8.3.5 The district council employee who cleans the bus shelters etc., deserves a "thank you".
- 8.3.6 Cllr Webster had enquired with Mark Strong about weed spraying. It is the council's policy as it is more cost effective.
- 8.3.7 The parish handymen were complimented on their splendid work in the garden. Providing them with a professional poly tunnel on their allotment would be cost effective.

9 To consider for approval the Minutes of the meeting of the Parish Council held on 9 April 2014

The minutes of the meeting held on 9 April 2014 were approved and duly signed by the Chairman as a correct record of that meeting.

10 To consider any matters arising (for information only) from the minutes of the meeting held on 9 April 2014

10.1 Item 4.3 – Cllr B Murray-Carr to be invited to speak about CCTV in June

11 Accounts for approval and payment

The following accounts were approved for payment.

Cheque Payments to be Authorised

Cheque No.	Payee	Goods/Service	Amount	Budget
103612	Workshop Skip Hire	Allotments skip	165.00	3A
103613	R.A.S.C.A.L.S.	S137 Grant	100.00	6C
103614	Whitwell & District W.I.	S137 Grant	100.00	6C
103615	Currys Ltd	PC Drive	89.99	2Y
Total			454.99	

Direct Bank Payments to be Authorised

	Payee	Goods/Services	Amount	Budget
15.05.14	DCC	Superann Apr 14	1685.19	1A-1L
	HMR&C	Tax & NI Apr 14	1238.65	1A-1L
	Planterior Landscape Services	Contract Apr 14	556.80	4F(60),5G
	Cubit Ultrasonic	Street Column testing	300.00	5B
	Nottcutts Ltd	Bench	243.00	4E
	Turner Hire & Sales	Maintenance	129.00	5I
	Bolsover District Council	CAN	125.00	7A
	Thorpes Building Supplies Ltd	Repairs	121.65	5I
	Parish Online	Mapping service	108.00	2I
	Farmway Trading Ltd	Maintenance	81.42	5I
	Unite The Union	Union Subs Apr 2014	55.38	1A-1L
	Bolsover District Council	Whitwell Common rental	5.00	5L
Total			4649.09	

12 Financial Reports

It was **resolved** to accept the wages report.

It was **resolved** to accept the bank reconciliation report, which was signed by the Chairman.

13 To consider to accept the council's revised financial risk assessment

It was **resolved** to accept the revised financial risk assessment, subject to road tax being added.

14 To consider the adoption of new Financial Regulations

It was **resolved** to adopt the new financial regulations.

15 To approve the schedule of regular direct payments for 2014/15

It was **resolved** to approve the schedule of regular direct payments for 2014/15. These were signed by Cllr S Maiden and Cllr K Austin.

16 To consider the outcome of the public meeting held on 30 April 2014 regarding the old Colliery Stock Yard, Southfield Lane(Cllr S Maiden)

Following the public meeting held on 30 April, Cllr Maiden reported that the proposal from the floor was that the parish council was urged to negotiate with the HCA. He therefore put forwarded the following proposal:-

Following the public meeting and in accordance with the wishes of the vast majority of parishioners present the parish council to enter into negotiations with the HCA with a view to the possible purchase of the old colliery stock yard land. Cllr K Austin seconded the proposal.

Cllr T Munro proposed an amendment to the proposal:-

To defer any decision to the June meeting of the parish council when a more comprehensive motion can be considered.

Cllr V Mills proposed an amendment to the proposal:-

And at the same time it sets up a working group to look into a business plan should the site become viable. Cllr G Webster seconded the amendment. The amendment was carried with 4 votes in favour, 2 against and Cllr T Munro abstaining.

17 To consider the cleaning of the war memorial (Cllr G Webster)

It was **resolved** to investigate an appropriate contractor to professionally clean the war memorial.

18 To consider purchasing Victoria County History version III, Bolsover and Adjoining Parishes (Cllr T Munro)

It was **resolved** to purchase a copy of the Victoria County History III, to be stored at the Library or WCC.

19 To consider a S137 request from Whitwell Middle FC

It was **resolved** to defer a decision in order to seek supporting evidence that they have acquired the relevant permission and authority for grass cutting and line marking and to provide the specification for line marking material

20 Correspondence

20.1 Email from Neil Baker, MD, Baker Barnett Ltd., re Whitwell Energy Park

20.2 DALC Circular No. 08/2014 – Member Services/Employment allowances/Locum Clerk/DALC Constitution/BBC1 Home Swap/Clerk-RFO Vacancies

20.3 DALC Circular No. 09/2014 – Annual Exec Mtg. & AGM/Networking Lunch/Training/Neighbourhood planning/Community Powers/Localism/SSP refund abolished/Vacancies.

It was **resolved** to deal with the following items of correspondence as follows:-

20.1 To invite Mr Baker to the June/July meeting in order to make a presentation.

20.2 Noted

20.3 Noted

21 Planning Matters

21.1 14/0019/FUL – Erection of orangery to side, 5 Mason Street, Whitwell S80 4RL – no objections.

21.2 Response from Planning Dept., regarding the parish boundary – no objection to application. Reply to BDC in order to seek recompense for the council tax levied on the properties concerned due to errors within Democratic Services at BDC. Seek advice from DALC on similar situations.

22 Progress Reports

WCC – A valuation report has been received from the District Valuer and a copy has been emailed to Mark Bedford at DCC. A Meeting of the 3 parties will be set up.

Hanging Baskets – Lampposts have been stress tested and the relevant permission granted from DCC; 23 baskets have been delivered today and these will be filled and maintained by the Dale Nursery.

Playscheme Committee – Advertising for staff is taking place for the Summer Club. Shortlisting is scheduled for 9 June.

Footpaths – Cllr T Munro informed that he has prepared a new list of parish footpaths and he intends to walk the paths and report back to the council.

23 Date of Next Meeting

The next meeting will be held on Wednesday 11 June 2014 at 7.00 pm

24 Fifteen minute open forum for members of the public to comment on items discussed at this meeting

- 24.1 Could the council look into re-categorising the Southfield Lane site.
- 24.2 Do only cabinet members vote on issues at BDC. Cllr Webster informed that this was correct, only 8 members vote.
- 24.3 Is there money available for the 100 years war celebrations. Cllr Webster had been passed information on money available from Cllr McGregor and he would look into this for the cleaning of the war memorial.
- 24.4 Will WPC be organising an event. Cllr Webster informed that WLHG will be holding a demonstration and video show.
- 24.5 Will there be an armistice parade. An armistice parade takes place every year, but not organised by WPC.

25 To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

It was **resolved** to exclude the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 25.1 Smoking issue discussed.
- 25.2 Alarm response system agreed.

There being no further business the Chairman declared the meeting closed at 21:50.

Signed Chairman

Date

List of Resolutions

- 8/2014 It was **resolved** to accept the wages report.
- 9/2014 It was **resolved** to accept the bank reconciliation report, which was signed by the Chairman.
- 10/2014 It was **resolved** to accept the revised financial risk assessment, subject to road tax being added.
- 11/2014 It was **resolved** to adopt the new financial regulations.
- 12/2014 It was **resolved** to approve the schedule of regular direct payments for 2014/15.
- 13/2014 It was **resolved** to investigate an appropriate contractor to professionally clean the war memorial.
- 14/2014 It was **resolved** to purchase a copy of the Victoria County History III, to be stored at the Library or WCC.
- 15/2014 Section 137 request from Whitwell Middle FC - It was **resolved** to defer a decision in order to seek supporting evidence that they have acquired the relevant permission and authority for grass cutting and line marking and to provide the specification for line marking material
- 16/2014 It was **resolved** to deal with the following items of correspondence as follows:-
 - 20.3 To invite Mr Baker to the June/July meeting in order to make a presentation.

Abbreviations used:

ASBO – Anti-Social Behaviour Order
ASC – After School Club
BDC – Bolsover District Council
BLSP – Bolsover Local Strategic Partnership
CAN - Community Action Network
CCTV – Closed Circuit Television
C&DCT – Clowne and District Community Transport
Cllr – Councillor
CRB – Criminal Record Bureau
DALC – Derbyshire Association of Local Councils
DBS – Disclosure and Barring Service (formerly CRB)
DCC – Derbyshire County Council
DCLG – Department of Communities and Local Government
DEFRA – Department for Environment, Food and Rural Affairs
DET – Derbyshire Environmental Trust
DoT – Department of Transport
H&BPC – Hodthorpe & Belph Parish Council
HGV – heavy goods vehicle
IT – Information Technology
LGPS – Local Government Pension Scheme
NALC – National Association of Local Councils
NEDDC – North East Derbyshire District Council
NSALG – The National Society of Allotment & Leisure Gardeners
ODPM – Office of the Deputy Prime Minister
PC – personal computer
PCSO – Police Community Support Officer
PCT Primary Care Trust
RFO – Responsible Financial Officer
Subs – Subscriptions
SLCC – Society of Local Council Clerks
Superann – Superannuation
T&GWU – Transport and General Workers Union
TRO – Traffic Regulation Order
WCC – Whitwell Community Centre
WCCMC – Whitwell Community Centre Management Committee