

**WHITWELL PARISH COUNCIL**  
**Minutes of the Meeting of the Council**  
**held at Whitwell Community Centre**  
**at 19.00 on Wednesday 13 March 2013**

**Present:**

Councillor S Maiden (Chair)	Councillor K Austin
Councillor J Burdett	Councillor S Ellis
Councillor J Raspin	Councillor G Webster
County Councillor K Stevenson	6 members of the public

**1 Apologies for absence**

Apologies were received from Cllr V Mills and Cllr T Munro.

**2 To consider applications for Dispensation of Disclosable Pecuniary Interests**

There were no requests for dispensations.

**3 It was resolved to suspend Standing Orders to permit a fifteen minutes open forum for:**

**3.1 Members of the Parish Council and the public to discuss matters of importance with the County Councillor**

Cllr Stevenson reported on 3 items raised at our last meeting:-

3.1.1 Cars parking at the junction of Duke Street and Welbeck Street – he has been handed a petition and has presented a report to the Cabinet Member and Officers Meeting and to the Derbyshire Fire & Rescue Service, who agreed to take a tender down the street, and every car has been leafleted. It will also be investigated as to whether the yellow lines could be extended.

Cllr G Webster informed that Mr D Bennett had spoken to him about the petition and he had also been provided with a photo of road traffic measures taken in Worksop. He also provided the address of Simon Tranter from the Road Safety Dept.

3.1.2 The running water being drained onto Doles Lane is being investigated with the farmer.

3.1.3 The M1 management issue – Cllr Stevenson has put the proposition to the Highways Agency for signage directing traffic to junction 31, as it would cause more congestion at junction 29 or 29a. The agency agreed to contact Cllr Stevenson with a feasibility study. Cllr Stevenson also informed that the HS2 rail line will follow the motorway through Derbyshire and go under the motorway at two points.

Cllr Stevenson then reported on 2 further items:-

3.1.4 A nil increase on the Council's budget. £125Million worth of savings will need to be made over the next 12 months. They require £1Million for roads and have put £800Million from reserves into the road maintenance budget.

3.1.5 One Conservative Councillor defected to UKIP last week.

The following questions were raised:-

3.1.6 Cllr K Austin thanked Cllr Stevenson for securing funding for Whitwell Youth Club, which will be put towards purchasing a projector and screen for the Friendship Hall, which other groups could also use.

**3.2 Members of the Parish Council and the public to discuss matters of importance with the police**

The Clerk read out the crime figures for January. There were a total of 6 crimes.

Theft from motor vehicle = 2 (diesel), attempted distraction burglary = 1 (nothing stolen)

Criminal damage = 3. Two local boys had been given ABC's.

A member of public commented that they would like to see some action taken on the cars in item 3.1.1.

**3.3 Members of the public to discuss matters of importance with the Councillors present**

The following items were raised:-

- 3.3.1 Is the landlord now being taken to court? Cllr Webster informed that he would be served with a bankruptcy notice in two week's time.
- 3.3.2 The issue of dog dirt around the village was raised and discussed. Cllr Webster informed that action could be taken if evidence could be provided. He had raised the issue yesterday with the engineers and was informed that dog bins and signs can be put up if areas were identified.
- 3.3.3 The issue of litter around the village was raised and discussed. Cllr Webster informed of staff shortages and that 3 part-time workers are to be employed and hopefully will be working in Whitwell at least 3 days per week. The question was asked as to what the Parish Handymen's Hodthorpe hours were now spent on since the split and the Chairman agreed to look at their work records. Cllr J Raspin suggested holding a 'clean-up' event and the possibility of writing to local businesses was discussed. The issue of cars parking near the seating area next to the Co-op was raised and discussed. The possibility of installing CCTV cameras was also raised and discussed. The Chairman was provided with details of £50,000 lottery funding for projects.

#### 4 Resumption of Standing Orders

It was resolved to resume Standing Orders.

#### 5 Consideration of matters arising from Items 3.1 to 3.3 above

Item 3.1.1 – Write to DCC regarding cars parking near the junction of Duke Street/Welbeck Street.

Item 3.1.1 – Write to the Police to request that they enforce the parking restrictions.

Item 3.3.3 – Write to the Police requesting a 'clean-up' event in the village.

Item 3.3.3 – Seek clarification of the legal responsibilities of businesses regarding litter and write to local businesses accordingly.

Cllr K Stevenson left the meeting at 7.55 pm

#### 6 Approval of the Minutes of the Parish Council held on 13 February 2013

The minutes were approved and duly signed by the Chairman as a correct record of that meeting.

#### 7 Reporting of Matters Arising from the Minutes of the Meeting held on 13 February 2013

Item 3.1.3 – Cllr Webster informed that junction 29a could not cope with the traffic from Bolsover.

Item 3.3.1 – Cllr Webster informed that the lease has not been signed.

Item 8 - Clerk informed that since the Parish Council split from Hodthorpe this item has been split between the Cemetery and Parks budget.

#### 8 Accounts for approval and payment

The following accounts were approved for payment and the cheques duly signed.

Cheque No.	Payee	Goods/Service	Amount	Budget Head
103558	Post Office Ltd	Van excise licence	215.00	2O
103559	Whitwell After School Club	Playscheme p/cash	200.00	2P
103560	T & GWU	Union Subs	53.20	1A-1L
103561	Thorpes Building Supplies	Repairs	35.95	5I
103562	C Milnes	Mole Control	<u>330.00</u>	5I
			<b><u>£854.15</u></b>	
	<b>Direct Bank Payments to be Authorised</b>			
Feb 20	Bolsover District Council	Cemetery NNDR	596.62	4C
Feb 27	Planterior Landscape Services	Tree Survey	396.00	4D & 5I
Mar 6	Planterior Landscape Services	Contract Feb 13	556.80	4F & 5G
	Turner Hire & Sales	Equipment	1030.88	5A
	TTS Group Ltd	Playscheme Equip.	190.54	2P
	HMRC	Tax & NI Feb 13	1356.48	1A-1L
	Sage UK	Payroll updates	708.00	2S

	Eon	Electricity – Store	19.00	2U
	DCC	Superann Feb 13	1539.53	1A-1L
	Whitwell Community Centre	Newsletter	40.00	2N
Mar 13	Mole Country Stores Ltd	Repairs	140.16	5I
	<b>Total</b>		<b>6538.01</b>	

## 9 Financial Reports

The Clerk presented the Payroll Report for the period to 28 February 2013. It was **resolved** to accept the report.

## 10 Annual Financial Risk Assessment

It was resolved to accept the risk assessment.

## 11 Finances and Planning of Cemetery Car Park (Cllr J Raspin)

Cllr J Raspin requested a recap on the history of the provision of a cemetery car park. Cllr S Maiden informed that the topsoil has been moved and a fence erected. The planning permission stipulated that the access point is widened to 6 metres which means we will have to cross the grass verge, which is an issue which needs to be discussed with DCC. The Clerk has already requested a site meeting. We are required to provide BDC with samples of the hardcore layers and also reach agreement on the gate. Once the access has been widened we will then have stone which is “in-keeping” for the erection of the stone pier. The finances are in a ring-fenced budget.

## 12 Litter on Grass Verges (Cllr T Munro)

Cllr T Munro had sent an email in his absence, the contents of which have been covered in item 3.3.3 above.

## 13 Dog Fouling (Cllr K Austin)

Cllr K Austin reported that parishioners who were reporting to BDC that dog bins required emptying, were not receiving a response. Only after contacting Cllr G Webster, were the bins emptied. He was concerned that complaints from parishioners are not being responded to. It was **resolved** to write to BDC informing them of our concerns about the frequency of dog bin emptying and the lack of response to complaints, giving details of incidences when complaints have been reported, when the Clerk has been informed of these. Notices would also be displayed on the notice boards informing parishioners that there are some dog bags available from the Community Centre.

## 14 Correspondence

- 14.1 DCC – Notification of adoption of highway, Bluebell Walk/Waterlily Gardens/Sheffield Road (A616).
- 14.2 BDC – Invitation to Charity Fashion Show/Sale
- 14.3 Antony Aspbury Associates – Planning Permission.
- 14.4 DALC Circular No. 04/2013 – Parish/Town Council Finance/DALC Spring Seminar/CILCA Training.
- 14.5 DALC Circular No. 05/2013 – Spring Seminar/Clerk Induction/CILCA Training/Parish/Town Council Finance/Message from Chief Officer.
- 14.6 DALC Circular No. 06/2013 – Setting Precept & Dispensations/Allotments/Quality Council/Community Events/Well Dressings.

It was **resolved** to deal with the following items of correspondence as follows:-

- 14.1 Cllr S Maiden noted that on the recent Wind Turbine application, this area was shown to be in Whitwell.

## 15 Planning Matters

The following applications were considered:

- 15.1 13/00043/FUL – Demolition of wc, conversion of farmbuilding to dwelling and single storey extension to side, Hangar Hill Farm, Hangar Hill, Whitwell. – There were no objections to the demolition of the building, providing the access is onto Hangar Hill, as the rear access road is not one we support.
- 15.2 12/00553/FUL – Permission granted, subject to conditions. - Noted
- 15.3 13/00075/FUL – Single storey extension to rear and pitched roof over existing flat roof, 9 Claylands Place, Whitwell S80 4QQ. – No objections

**16 Progress Reports**

Initiatives Committee

Cllr S Maiden reported that a pre-installation meeting with the contractor is being held on Monday 18 March at 10.00 am, after which we should have some idea of when the equipment will be erected.

Playscheme

Cllr J Raspin reported on the progress of the Easter Playscheme which is being held from 2-5 April. The staff meeting is being held on Thursday 21 March.

**17 Date of Next Meeting**

The next meeting will be held at the Whitwell Community Centre on Wednesday 10 April 2013 at 7.00 pm.

**18 Suspension of Standing Orders to permit a fifteen minute open forum for members of the public to comment on items discussed at this meeting**

18.1 A notice had been placed near the Co-op regarding parking.

18.2 The possibility for the public to get involved with the dog fouling issue was discussed. Cllr S Maiden commented that if any interested party wished to provide a leaflet then it could be distributed with the Parish Newsletter. A project for the school children to design a poster for the front of dog bins was suggested.

**19 Resolution to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted**

Clerk updated Councillors on the debt recovery. This issue would be revisited if more information became available.

Cllr K Austin enquired about the encryption of the Council's computers/storage devices, and this would be investigated.

There being no further business the Chairman declared the meeting closed at 9.00 pm.

Signed ..... Chairman

Date .....

Abbreviations used:

ABC – Acceptable Behaviour Contract  
ASBO – Anti-Social Behaviour Order  
ASC – After School Club  
BDC – Bolsover District Council  
BLSP – Bolsover Local Strategic Partnership  
CAN - Community Action Network  
CCTV – Closed Circuit Television  
C&DCT – Clowne and District Community Transport  
Cllr – Councillor  
CRB – Criminal Record Bureau  
DALC – Derbyshire Association of Local Councils  
DCC – Derbyshire County Council  
DCLG – Department of Communities and Local Government  
DEFRA – Department for Environment, Food and Rural Affairs  
DET – Derbyshire Environmental Trust  
DoT – Department of Transport  
H&BPC – Hodthorpe & Belph Parish Council  
HGV – heavy goods vehicle  
IT – Information Technology  
LGA – Local Government Act  
LGPS – Local Government Pension Scheme  
LSP – Local Strategic Partnership  
NALC – National Association of Local Councils  
NSLAG – The National Society of Allotment & Leisure Gardeners  
ODPM – Office of the Deputy Prime Minister  
PC – Parish Council  
PCSO – Police Community Support Officer  
PCT Primary Care Trust  
RFO – Responsible Financial Officer  
Subs – Subscriptions  
SLCC – Society of Local Council Clerks  
Superann – Superannuation  
T&GWU – Transport and General Workers Union  
WCC – Whitwell Community Centre  
WCCMC – Whitwell Community Centre Management Committee  
WPC – Whitwell Parish Council