

WHITWELL PARISH COUNCIL
Minutes of the Meeting of the Council
held at Whitwell Community Centre
at 19.00 on Wednesday 13 February 2013

Present:

Councillor S Maiden (Chair)	Councillor K Austin
Councillor T Munro (Vice Chair)	Councillor J Burdett
Councillor J Raspin	Councillor G Webster
District Councillor D Kerr	5 members of the public

1 Apologies for absence

Apologies were received from Cllr S Ellis, Cllr V Mills, Cllr K Stevenson and the police.

2 To consider applications for Dispensation of Disclosable Pecuniary Interests

A request from Cllr K Austin to participate in discussions relating to the Parish Council's web site, web hosting and emails until May 2015 was accepted and signed by the Clerk.

3 It was resolved to suspend Standing Orders to permit a fifteen minutes open forum for:

3.1 Members of the Parish Council and the public to discuss matters of importance with the County Councillor

The following issues were raised and would be passed on to Cllr Stevenson.

- 3.1.1 Cars were parking at the junction of Duke Street and Welbeck Street, which was affecting the access for the dustbin lorries collecting on Duke Street and Mill Crescent.
- 3.1.2 There is still a problem with running water being drained onto Doles Lane from the last field before Arrow Farm.
- 3.1.3 The M1 is shortly to become a managed motorway, with a considerable amount of work taking place, including new road signs. There would be no reason for the dispensation for all HGV's to travel through the village if they could be diverted at junction 29a or junction 31.

3.2 Members of the Parish Council and the public to discuss matters of importance with the police

Item 3.1.1 above would be reported to the police.

3.3 Members of the public to discuss matters of importance with the Councillors present

The following items were raised:-

- 3.3.1 Has the landlord now signed the leasehold agreement for the Spring Street site? Cllr G Webster replied that it should be signed this week.
- 3.3.2 What is the cost going to be for putting "The Arc" onto the Council's vans. Cllr G Webster informed that the address would not be put onto the vans.
- 3.3.3 Cllr G Webster enquired whether the work on the Welbeck Street bus shelter had been carried out satisfactorily, and the member of public who raised the issue confirmed this.
- 3.3.4 Member of public asked why his discussion had been stopped at the last meeting whilst discussing projects and stone piers. The Chairman apologised for this but informed that there is only one site within the parish where there is enough room between the highway and the pier. The Parish Council cannot obtain permission for any other sites, except the one near the church.

Cllr D Kerr left the meeting at 7.20 pm.

4 Resumption of Standing Orders

It was resolved to resume Standing Orders.

5 Consideration of matters arising from Items 3.1 to 3.3 above

Item 3.1.1 – Contact Cllr Stevenson about putting double-yellow lines at the junction of Duke Street and Welbeck Street, with a copy of the email to the Police. Cllr G Webster agreed to speak to BDC regarding the bins lorries.

Item 3.1.2 – Contact Cllr Stevenson for a progress report on the running water at Doles Lane.
 Item 3.1.3 – Contact Cllr Stevenson about the provision of new road signs and the withdrawal of the dispensation for HGV's to travel through the village.

6 Approval of the Minutes of the Parish Council held on 9 January 2013

The minutes were approved and duly signed by the Chairman as a correct record of that meeting.

7 Reporting of Matters Arising from the Minutes of the Meeting held on 9 January 2013

None.

7a Approval of the Minutes of the Budget Meeting held on 6 February 2013

It was **resolved** to add this item to the agenda. The minutes of the Budget Meeting held on 6 February 2013 were approved and signed by the Chairman.

8 Accounts for approval and payment

A query was raised about budget head 4F for the fourth item. The following accounts were then approved for payment and the cheques duly signed.

Cheque No.	Payee	Goods/Service	Amount	Budget Head
103545	Derbyshire County Council	Superann to 31.01.13	1574.75	1A-1L
103546	Inland Revenue	PAYE to 31.01.13	1441.20	1A-1L
103547	M & R Lawnmower Services	Equipment Services	1120.73	5I
103548	Planterior Landscape Services	Contract to 31.01.13	556.80	4F,5G
103549	Whitwell Community Centre	Training	370.00	2W
103550	Turner Hire & Sales	Equipment hire	312.00	6A
103551	Thorpes Building Supplies Ltd	Various	189.12	5I
103552	Bolsover District Council	C.A.N. Court Fee	125.00	7A
103553	B Woodcock	reimbursement	100.00	2H
103554	Office Depot	Stationery	72.05	2S
103555	Mole Country Stores Ltd	Gatepost	60.06	5I
103556	T & GWU	Union Subs to 31.01.13	57.42	1A-1L
103557	Rural Action Derbyshire	Training	35.00	2W
Total			6014.13	

9 Financial Reports

The Clerk presented the Payroll Report for the period to 31 January 2013. It was **resolved** to accept the report.

10 Election of Playscheme Working Group representative

It was resolved to elect Cllr J Burdett.

11 To consider the improvement of electronic communication (Cllr K Austin)

Cllr Austin spoke about the Council's website and he believed that we could get better value for money and the website could be better managed in-house, providing a better experience for visitors. He would like to run a contest for a new design by approaching schools. He proposed that mailing lists are set up for councillors and working groups etc. It was **resolved** to accept these proposals on the proviso that the Council is informed of progress.

12 To consider the recommendation of the Initiatives Committee regarding new play equipment for Bakestone Moor Recreation Ground (Cllr S Maiden)

Cllr S Maiden informed the meeting of the revised quotation, which includes extra matting to create a footpath and another piece of play equipment. He informed that the Initiatives Group recommend that the work can now

commence and requested the Council's approval. It was **resolved** that the Clerk place the order and arrange the pre-installation meeting with the providers.

13 To consider the purchase of replacement parts for play equipment at Welbeck Street Rec.

The Clerk provided details of replacement play equipment parts which were required totalling £753.91. It was **resolved** that the Clerk order the necessary parts and arrange repair.

14 To consider the recommendations contained in the parish tree survey and refresher training for the parish handyman and purchase of the necessary equipment

The trees numbered 9-14, G3, G4 and G10 at the Rookery appeared to be outside the fenced area. It was **resolved** that the Clerk write to the Highways Department regarding trees 9-14, G3 and G4; and to the Cricket Club regarding G10 which is growing through the fence. It was also **resolved** that the part-time Parish Handyman undertake refresher training for tree felling and the Council purchase the required equipment and protective clothing. Cllr T Munro reported on a collapsed fence near "the Laurels" on Station Road.

15 To approve the recommendations of the Joint Cemetery Committee regarding the Hawthorn tree and provision of a skip at Whitwell Cemetery (Cllr T Munro)

Cllr T Munro reported on a request received from the Cemetery Contractor for the removal of tree no. 56 in the Cemetery. The recommendation from the Cemetery Committee was to not fell the tree and thus forego 6 burial plots. It was **resolved** that the tree is to remain and a crown lift would be undertaken by the Handyman after training. The Contractor had also requested the provision of a skip for surplus materials. It was **resolved** that a skip would be provided after the contractor had used some of the material to fill and level the ground.

16 To review the provision of Christmas lights and hanging baskets.

It was **resolved** to defer these two items.

17 Correspondence

17.1 Rotherham Core Strategy Focused Changes 2013 consultation 14.1.13-25.2.13 – Noted.

17.2 Review of Nottinghamshire County Council's Statement of Community Involvement consultation 18.1.13-1.3.13 – Noted.

17.3 Invitation to Bolsover District Council's Civic Service on 28.4.13.

17.4 DALC Circular No. 1/2013 – Index of most important elements of 2012 DALC circulars – Noted.

17.5 DALC Circular No. 2/2013 – Spring Seminar/Clerk Induction/Finance Advice & Best Practice Training – Noted.

17.6 DALC Circular No. 03/2013 – PAYE Reporting in Real Time/Employer Reference Numbers/Neighbourhood Plan/Fund to Help Revive Villages/Pub Fund/Vacancy Town Clerk & RFO, Alfreton Town Council – Noted.

It was **resolved** to deal with the following items of correspondence as follows:-

Item 17.3 - Invitation to be passed to Cllr V Mills.

18 Planning Matters

The following applications were considered:

Cllr T Munro declared a non-pecuniary interest in item 18.4.

18.1 CM5/0206/178 – Whitwell Quarry Land West and East of Craggs Road, Whitwell – submission date had already passed and comments submitted.

18.2 12/00588/SCREEN – Erection of Wind Turbine (45m high to blade tip) Land approx. 400m to the East of Markland Farm at Disused Railway Line, Markland Lane, Clowne – submission dated had already passed and comments submitted.

18.3 12/00571/FUL – Two storey extension to rear, 7 Grundy Nook, Whitwell – No objections.

18.4 13/00011/FUL – Erection of a detached garage to rear, 15 Fox Road, Whitwell – no objections.

18.5 12/00559/LBC – Replacement Pump, The Green, High Street, Whitwell – Inform that pump will be repaired.

18.6 12/00411/OUT – Erection of detached bungalow with vehicular access from Worksop Road, land to rear of 5 Greenway, Whitwell. Appeal has been made to Secretary of State – Noted.

18.7 12/00566/FUL – Change of use of domestic garage to use for vintage motor scooter restoration, 1 Vine Cottages, Sandy Lane, Whitwell. Notification of permission granted from 18.3.13-18.3.14, subject to conditions – Noted.

19 Progress Reports

Initiatives Committee

A further meeting would be arranged as soon as a response is received from the providers.

20 Date of Next Meeting

The next meeting will be held at the Whitwell Community Centre on Wednesday 13 March at 7.00 pm. Cllr T Munro gave his apologies in advance.

21 Suspension of Standing Orders to permit a fifteen minute open forum for members of the public to comment on items discussed at this meeting

Council were asked why the reserves were not shown on the budget meeting minutes. It was explained that the figures were for next year's budget and the reserves are shown in the annual accounts on the website.

22 Resolution to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted

Clerk updated Councillors on the debt recovery. The RFO has applied for and been issued a warrant. Clerk informed Councillors of staff sick leave.

There being no further business the Chairman declared the meeting closed at 8.50 pm.

Signed Chairman

Date

Abbreviations used:

ABC – Acceptable Behaviour Contract
ASBO – Anti-Social Behaviour Order
ASC – After School Club
BDC – Bolsover District Council
BLSP – Bolsover Local Strategic Partnership
CAN - Community Action Network
CCTV – Closed Circuit Television
C&DCT – Clowne and District Community Transport
Cllr – Councillor
CRB – Criminal Record Bureau
DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council
DCLG – Department of Communities and Local Government
DEFRA – Department for Environment, Food and Rural Affairs
DET – Derbyshire Environmental Trust
DoT – Department of Transport
H&BPC – Hodthorpe & Belph Parish Council
HGV – heavy goods vehicle
IT – Information Technology
LGA – Local Government Act
LGPS – Local Government Pension Scheme
LSP – Local Strategic Partnership
NALC – National Association of Local Councils
NSLAG – The National Society of Allotment & Leisure Gardeners
ODPM – Office of the Deputy Prime Minister
PC – Parish Council
PCSO – Police Community Support Officer
PCT Primary Care Trust
RFO – Responsible Financial Officer
Subs – Subscriptions
SLCC – Society of Local Council Clerks
Superann – Superannuation
T&GWU – Transport and General Workers Union
WCC – Whitwell Community Centre
WCCMC – Whitwell Community Centre Management Committee
WPC – Whitwell Parish Council