

WHITWELL PARISH COUNCIL

Minutes of the Meeting of the Council held at Whitwell Community Centre at 19.00 on Wednesday 13 November 2013

Present:

Councillor S Maiden (Chair)	Councillor J Burdett	Councillor S Ellis
Councillor V P Mills	Councillor T Munro (Vice Chair)	Councillor J Raspin
County Cllr D McGregor		
2 members of the public	PC Jason Graham+1 PCSO	

1 Apologies for absence

Apologies were received from Cllr K Austin and Cllr G Webster.

2 To consider applications for Dispensation of Disclosable Pecuniary Interests

No applications had been received.

3 It was resolved to suspend Standing Orders to permit a fifteen minutes open forum for:

3.1 Members of the Parish Council and the public to discuss matters of importance with the police

Crime figures for October (12 in total) – violence = 1, burglary non-dwelling = 2, criminal damage = 5, theft from motor vehicle = 1, theft of motor vehicle = 1, theft other = 2.

An issue was raised that a car was parked partly on the pavement on Station Road for in excess of 11 days. The Police were aware of this, but the owner was in hospital and access could not be gained.

This had been reported to the CAN Rangers and it was moved on 2 November.

The issue of anti-social behaviour was raised and it was disappointing that Mr Murray-Carr had not attended the meeting. PC Jason informed that this is a priority issue and they are putting all the resources they can into dealing with it; he thought that it possibly needs more partners to be involved. The issuing of an ASBO is currently going through the legal department.

PC Jason Graham & PCSO left the meeting at 7.25 pm

3.2 Members of the Parish Council and the public to discuss matters of importance with the County Councillor

Cllr McGregor reported on the following issues:-

- 3.1.1. Cllr McGregor sympathised on the anti-social behaviour issue and his advice, if an ASBO is issued, would be to write to the parents.
- 3.1.2. The "Your Derbyshire" magazine has been circulated and contains information on the savings which have to be made.
- 3.1.3. Footpaths on Portland Street are being repaired. There is also a damaged path in need of repair, but in order to preserve the tiles Cllr McGregor has asked for these to be removed, stored at WCC, and then replaced. There is also a problem with cars parking on the footpath and he has asked for double-yellow lines to be put on the bend to the Dicken.
- 3.1.4. The overgrown hedge on Station road has been reported, as requested.
- 3.1.5. The public meeting was well attended and Cllr McGregor has discussed the points raised with the relevant officers. He feels the main areas are the bridge at Darfoulds, new motorway signage to direct heavy high-sided lorries to junction 31, along the A57 to Worksop, also policing. He has asked Trading Standards about CCTV and has asked for contact to be made with Laing O'Rourke to discuss resources and Dennis Skinner for European funding linking with regeneration and economy.

The following issues were raised:-

3.1.6. The size of the bridge at Darfoulds was queried.

3.1.7. Information about Duke Street. Cllr McGregor informed that it has been agreed to put double-yellow lines on Duke Street. Cllr McGregor left the meeting at 7.45 pm

3.3 Members of the public to discuss matters of importance with the Councillors present

Cllr V Mills informed that CCTV cameras have been put up in Bolsover and fines have been issued as a result. The cameras will be coming to Whitwell.

4 Resumption of Standing Orders

It was **resolved** to resume Standing Orders.

5 Consideration of matters arising from Items 3.1 to 3.3 above

It was **resolved** to agenda "consideration of security measures" for the next WCC Management Committee and the next Parish Council meeting.

6 Approval of the Minutes of the Parish Council held on 9 October 2013

The minutes of the meeting held on 9 October 2013 were approved and duly signed by the Chairman as a correct record of that meeting.

7 Reporting of Matters Arising from the minutes of the meeting held on 9 October 2013

7.1 Item 7.2 – No further progress on the new Co-op Store.

8 Accounts for approval and payment

The RFO presented the accounts. The following accounts were then approved for payment and the cheques duly signed.

Cheque Payments to be Authorised

Cheque No.	Payee	Goods/Services	Amount	Budget
103594	Darfoulds Nursery Ltd	Plants	282.97	5B
103595	Tracey Barlow Furniss & Co.	Fees	260.00	2H
103596	Thorpes Building Supplies Ltd	Repairs	82.36	5I
103597	M & R Lawnmower Services	Repairs	25.86	5I
103598	Mrs B Jackson	Travel Expenses	13.00	2W
			<u>664.19</u>	

Direct Bank Payments to be Authorised

	Payee	Goods/Services	Amount	Budget
Nov1	DCC	Superann October 13	1602.51	1A-1L
	HMD Electronics	Computer Equipment	1545.81	2X
	HMRC	Tax & NI October 13	1253.69	1A-1L
	Grant Thornton	Audit Fee	720.00	2B
	Planterior Landscape Services	Contract October 13	556.80	4G,5F(60:40)
	Office Depot	Stationery	123.30	2S
	Unite the Union	Union Subs October 13	59.80	1A-1L
Nov 4	Fire & Light Ltd	Smoke Detectors	270.00	2T
Nov 11	Farmway Trading Ltd	Repairs	87.35	5I
			<u>6219.26</u>	

9 Financial Reports

Staff no. 176 is currently providing extra evening cover. The Wages Summary was accepted.

10 Community Centre Lease

Cllr S Maiden informed that our sub-lease expires on 23.12.2014 and DCC's head-lease with Welbeck Estates expires on 23.12.2019. Welbeck Estates have indicated that they would look favourably on the possibility of WPC taking on the head-lease, although we would require a lease longer than 25 years. In

the meantime, it may be possible that DCC would extend our sub-lease to the end of their head-lease. The Clerk has contacted Mark Bedford from DCC and given him dates at the end of November/early December when Whitwell Parish Councillors are able to meet with himself and Welbeck Estates in order to discuss the options. Cllr Maiden is hoping to speak to Welbeck Estates again this week, but if there is no response he will ask the Clerk to put our issues in writing to the Estates Manager.

11 To consider to approve a £20 donation towards the cost of a Remembrance Day Wreath

It was **resolved** that the Clerk has the authority purchase a wreath each year.

12 Staff Training

It was **resolved** that staff training would take place on Monday 16 December from 7.00 pm.

13 Parish Council Waste Disposal

It was **resolved** to budget for the cost of a Biffa bin/skip at February's precept meeting. The Clerk would report to the next meeting on the cost.

14 Correspondence

- 14.1 Community Centre Manager – Decorating of Community Centre
- 14.2 Community Centre Manager – Anti-social behaviour at Whitwell Community Centre
- 14.3 Community Centre Manager – Firework Display
- 14.4 Whitwell Brass Band – Armistice Day Parade
- 14.5 BDC – Polling Districts and Polling Places Review 2013, Bolsover Constituency
- 14.6 Clerks & Councils Direct Magazine – information for Councillors
- 14.7 DALC Circular 19/2013 – Neighbourhood Plans, Derbyshire Sport, Pensions, Sustainable Communities Act, DCLG Guide, National Minimum Wage, Clerk/RFO Vacancies.
- 14.8 DALC Circular 20/2013 – Model Standing Orders, Legal Topic Notes, NALC Policy Consultation, Clerk/RFO vacancies.

It was **resolved** to deal with the following items of correspondence as follows:-

- 14.1 There were no objections to the Handymen undertaking decorating of the Community Centre, providing the work does not impinge on their Parish duties.
- 14.2 Cllr T Munro proposed that the Parish Council endorses the Community Centre Manager's action on the temporary employment of a member of staff to cover the most vital hours in terms of security. It was **resolved** to accept this proposal. This would also be an agenda item at the next meeting, when staff training and other security measures could be discussed.
- 14.3 This one-off funding request will be referred to the precept meeting.
- 14.4 Reply to Whitwell Brass Band that we are not able to make a specific contribution towards the Armistice Day parade. However, as a community group, they are eligible to apply for a S137 grant and an application form will be enclosed for completion and consideration.
- 14.5 There are no issues with the polling sites, ie., WCC and the Friendship Hall. However, we cannot comment on the districts when a review is currently being undertaken.
- 14.6 Noted.
- 14.7 Noted.
- 14.8 The model standing orders would be on the December agenda. Cllr S Maiden would customise the model for Whitwell and send out to councillors next week.

15 Planning Matters

- 15.1 13/00449/TPO – To reshape 3 trees, fell 2 trees and reduce or possibly fell 2 trees (TPO/BOL94) 14 Station Road, Whitwell S80 4UF. – No objections, subject to the necessary guidelines being adhered to.
- 15.2 13/00447/FUL – Erection of a detached single storey dwelling on garden land to rear of "Jomihvar", Sandy Lane, Whitwell. – No objections.

15.3 13/00464/LAWLEX – Lawful development certificate for an existing use of existing farm building, 14 stables and feed storage as livery yard and use of manege for exercising horses, North Walls Farm, Walls Lane, Whitwell Common. (OS map ref. 450177 377714). – No objections.

16 Progress Reports

16.1 Cemetery

Cllr T Munro reported on the progress in respect of the purchase of land, which is now at the conveyance stage. He informed that funds are required in order to purchase the land and any developments in order for the land to be useable. The Clerk had circulated a table of payments for a public works loan, as the cemetery committee may request that the Parish Council take out a loan. The Clerk had also circulated advice from the SLCC on medium-term use of land acquired for future cemetery use, with one option being allotment use. These options would be considered by the cemetery committee. Cllr Maiden informed that the crops currently planted would stay until next August/September, when we would then erect a fence. It was agreed to send the Clerk at Hodthorpe & Belp a copy of the loan table.

16.2 IT Provision

Cllr K Austin has sent an update that the server is in progress and there have been a few technical issues with the wireless, which have been resolved, which just leaves the terms of service to be added.

17 Date of Next Meeting

The next meeting will be held on Wednesday 11 December 2013.

18 Suspension of Standing Orders to permit a fifteen minute open forum for members of the public to comment on items discussed at this meeting

18.1 A member of public was informed that Clowne Parish Council are taking over their Armistice Parade arrangements. Cllr V Mills agreed to speak to Cllr Karl Reid about this.

18.2 A member of public would not like to see allotments next to the cemetery.

19 Resolution to exclude members of the public and press in order to discuss items of a confidential nature

It was **resolved** to exclude the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Cllr T Munro informed that Ian Wall of the Creswell Crags Heritage Trust has been successful in obtaining a management post in Cornwall.

There being no further business the Chairman declared the meeting closed at 9.00 pm

Signed Chairman

Date

Abbreviations used:

ASBO – Anti-Social Behaviour Order
ASC – After School Club
BDC – Bolsover District Council
BLSP – Bolsover Local Strategic Partnership
CAN - Community Action Network
CCTV – Closed Circuit Television
C&DCT – Clowne and District Community Transport
Cllr – Councillor
CRB – Criminal Record Bureau
DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council
DCLG – Department of Communities and Local Government
DEFRA – Department for Environment, Food and Rural Affairs
DET – Derbyshire Environmental Trust
DoT – Department of Transport
H&BPC – Hodthorpe & Belph Parish Council
HGV – heavy goods vehicle
IT – Information Technology
LGPS – Local Government Pension Scheme
NALC – National Association of Local Councils
NSLAG – The National Society of Allotment & Leisure Gardeners
ODPM – Office of the Deputy Prime Minister
PC – personal computer
PCSO – Police Community Support Officer
PCT Primary Care Trust
RFO – Responsible Financial Officer
Subs – Subscriptions
SLCC – Society of Local Council Clerks
Superann – Superannuation
T&GWU – Transport and General Workers Union
TRO – Traffic Regulation Order
WCC – Whitwell Community Centre
WCCMC – Whitwell Community Centre Management Committee