

# WHITWELL PARISH COUNCIL

## Minutes of the Meeting of the Council held at Whitwell Community Centre at 19.00 on Wednesday 13 August 2014

### Present:

Councillor K Austin (in the Chair)

Councillor J Burdett

Councillor V Mills

Councillor T Munro

Councillor G Webster

3 members of the public

PCSO 4554 S Galley & PCSO 12737 P Levers

### 1 Apologies for absence

Apologies were received from Cllrs Ellis, Maiden, Raspin and McGregor.

### 2 To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed

None.

### 3 To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest

No applications had been received.

### 4 Public participation session

#### 4.1 Members of the Parish Council and the public to discuss matters of importance with the Police

4.1.1 PCSO Levers was introduced as the new PCSO for Whitwell and Hodthorpe.

4.1.2 The reported crime figures for July totalled 12.

4.1.3 It appeared that young people were using a property in Southfield Lane for skateboarding.

4.1.4 Both the Council and the police were keen to introduce a Community Speed Watch in the Parish and this would be commenced as soon as PCSO Levers had completed his training. Targeted areas would be Bakestone Moor, High Street, Welbeck Street and Station Road.  
(The police left the meeting at 19:16).

(It was agreed that Agenda Item 4.3 be taken before Item 4.2).

#### 4.3 Members of the public to discuss matters of importance with the Councillors present

4.3.1 A member of the public raised the issue of his letter to the Council regarding the clearing of the Plantation at Bakestone Moor.

4.3.2 The roadside drains appear to be blocked between Bakestone Moor and The Square.

#### 4.2 Members of the Parish Council and the public to discuss matters of importance with the County Councillor

The following issues were raised and would be forwarded to Cllr McGregor.

4.2.1 DCC officers have not responded to the issue of double yellow lines on Malthouse Road and Springhill.

4.2.2 Mill Crescent and Duke Street are still awaiting yellow lines.

4.2.3 Mill Crescent is still awaiting resurfacing (included in this year's budget).

4.2.4 The speed bumps in the village need inspecting and repairing/reinstating where necessary.

4.2.5 What was the reason for the diversion off the A619 through the village on 6 August?

4.2.6 DCC have no knowledge of the camera which was temporarily sited in The Square.

4.2.7 There is an ongoing problem with diseased horse chestnut trees and DCC should be asked to inspect any sited next to the highway.

4.2.8 The "Concealed Entrance" sign sited opposite the Community Centre is in need of replacement/renewal.

**5 To consider for approval the Minutes of the meeting of the Parish Council held on 9 July 2014**

The minutes of the meeting held on 9 July were approved and duly signed by the Chairman as a correct record of that meeting.

**6 To consider any matters arising (for information only) from the minutes of the meeting held on 9 July 2014**

- 6.1 The response from H&BPC regarding Christmas Lights was noted and the subject is to be an agenda item for the next meeting.
- 6.2 Minute Item 12 (Banking) – The RFO gave an update on the current position.
- 6.3 Minute Item 13.3 (Football Pitch fees) – no monies had been received.
- 6.4 Minute Item 15.2 (WCC lease) – nothing further to report.
- 6.5 Minute Item 15.3 (Bakestone Moor Playground funding) – the paperwork had been sent today (13 August).

**7 Accounts for approval and payment**

The following accounts were approved for payment.

**Cheque Payments to be Authorised**

<b>Cheque No.</b>	<b>Payee</b>	<b>Goods/Service</b>	<b>Amount</b>	<b>Budget</b>
103623	Veolia ES Landfill Ltd	Grant contirbution	9204.00	7D
103624	Whitwell After School Club	Playscheme P Cash	800.00	2Q
103625	N P McCarthy	Drum Workshop	180.00	2Q
103626	B Christopher	Wildlife Workshop	80.00	2Q
			<b>10264.00</b>	

**Direct Bank Payments to be Authorised**

<b>Payee</b>	<b>Goods/Services</b>	<b>Amount</b>	<b>Budget</b>
Platts Harris Ltd	Mower	2400.20	5A
DCC	Superann July 14	2022.63	1A-1L
HMR&C	Tax & NI July 14	1244.09	1A-1L
Planterior Landscape Services	Contract July 14	556.80	4G,5F
Baker Ross Ltd	Playscheme equipment	535.41	2Q
Turner Hire & Sales	Repairs etc	401.67	5I
Morton Michel	Playscheme insurance	381.20	2Q
Notcutts	Bench (Cemetery)	243.00	4A
SNAP Development Project	S137	200.00	6C
Bolsover District Council	C.A.N.	125.00	7A
Office Depot	Stationery	129.60	2T
Unite The Union	Union Subs July 2014	59.80	1A-1L
P R Robinson (Mini-Mart)	Repairs etc	23.00	5I
<b>Total</b>		<b>8322.40</b>	

**8 Financial Reports**

The RFO presented the Payroll Report and the Budget Monitoring Report which were accepted. The RFO also presented the Bank Reconciliation Statement to 31 July which was signed by Cllr Burdett.

**9 To consider providing an interim grant to Creswell Crags Heritage Trust (Cllr T Munro)**

It was **resolved** to approve a S137 grant of £400 to be funded from the General Reserve.

**10 To consider the provision of litter bins at Bakestone Moor recreation ground (Cllr T Munro)**

It was **resolved** to discuss the provision of suitable litter bins at Bakestone Moor Recreation Ground with the play equipment contractor.

**11 Web-hosting Contract – to consider other providers and setting up of a basic functional website whilst working towards a better website (Cllr K Austin)**

It was **resolved** to end the current contract for the website when the current year's contract expires (October) and move towards one supplied by TSO Host.

**12 Correspondence**

- 12.1 Chris Doy, BDC Development Control Manager re: former Co-operative Store.
- 12.2 Dennis Skinner MP re: complaint from a constituent regarding Bakestone Moor Rec.
- 12.3 Whitwell Community Centre Management Committee re: Bakestone Moor Notice Board
- 12.4 H&BPC – Land @ Southfield Lane
- 12.5 DALC Circular 16/2014 – HR Company/Sustainable Communities Act/Village shops/School's out/Vacancies
- 12.6 DALC Circular 17/2014 – Openness of Local Government Bodies Regulations 2014/Clear audit direction/Community Rights/NALC PC election campaign/SLCC Derbyshire Branch/Vacancy
- 12.7 DALC Circular 18/2014 – Training

Correspondence not listed:-

- 12.8 S137 Thank you card from Whitwell & District WI
- 12.9 S137 Thank you email from Whitwell Brass Band
- 12.10 Audit Return for the financial year ended 31.3.14

It was **resolved** to deal with the following items of correspondence as follows:-

- 12.1 Noted.
- 12.2 Inform the MP that the appropriate remedial action has been taken.
- 12.3 Place an item on the agenda for the next meeting.
- 12.4 Defer a decision until the October meeting.
- 12.5 Noted.
- 12.6 Noted.
- 12.7 Noted.
- 12.8 Noted.
- 12.9 Noted.
- 12.10 Noted.

**13 Planning Matters**

- 13.1 14/00333/LBC – Erection of external staircase to garage and new dormer window on 2<sup>nd</sup> floor, the Old Rectory, 29 High Street, Whitwell – no objections.
- 13.2 14/00332/FUL - Erection of external staircase to garage and new dormer window on 2<sup>nd</sup> floor, the Old Rectory, 29 High Street, Whitwell – no objections.
- 13.3 14/00256/ADV – 4 x internally illuminated fascias, 1 x non illuminated wall mounted flat panel, 3 x non illuminated post mounted flat panels, 1 x non illuminated wall mounted post office service menu board and 1 x internally illuminated 4.5m totem for new Co-operative Store, Spring Street, Whitwell – no objections subject to the Totem Sign not being illuminated during the store closing hours.

**14 Progress Reports**

- 14.1 Cemetery Car Park – to consider the installation of a height restriction barrier.  
It was **resolved** to fund up to £1000 for a height restriction barrier in a suitable colour with a removable beam.
- 14.2 CCTV – Email reply from Cllr B Murray-Carr.  
It was **resolved** to seek advice from TIS with a view to arranging a site meeting.

**16 Date of Next Meeting**

The next meeting will be held on Wednesday 10 September 2014 at 7.00 pm

**17 Fifteen minute open forum for members of the public to comment on items discussed at this meeting**

There were no comments

**18 To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

It was **resolved** to exclude the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

No items.

There being no further business the Chairman declared the meeting closed at 21:02

Signed ..... Chairman

Date .....

**List of Resolutions**

- 27/2014 It was **resolved** to approve a S137 grant of £400 to be funded from the General Reserve.
- 28/2014 It was **resolved** to discuss the provision of suitable litter bins at Bakestone Moor Recreation Ground with the play equipment contractor.
- 29/2014 It was **resolved** to end the current contract for the website when the current year’s contract expires (October) and move towards one supplied by TSO Host.
- 30/2014 It was **resolved** to fund up to £1000 for a height restriction barrier in a suitable colour with a removable beam.
- 31/2014 It was **resolved** to seek advice from TIS with a view to arranging a site meeting.

Abbreviations used:

- ASBO – Anti-Social Behaviour Order
- ASC – After School Club
- BDC – Bolsover District Council
- BLSP – Bolsover Local Strategic Partnership
- CAN - Community Action Network
- CCTV – Closed Circuit Television
- C&DCT – Clowne and District Community Transport
- Cllr – Councillor
- CRB – Criminal Record Bureau
- DALC – Derbyshire Association of Local Councils
- DBS – Disclosure and Barring Service (formerly CRB)
- DCC – Derbyshire County Council
- DCLG – Department of Communities and Local Government
- DEFRA – Department for Environment, Food and Rural Affairs
- DET – Derbyshire Environmental Trust
- DoT – Department of Transport

H&BPC – Hodthorpe & Belph Parish Council  
HGV – heavy goods vehicle  
IT – Information Technology  
LGPS – Local Government Pension Scheme  
NALC – National Association of Local Councils  
NEDDC – North East Derbyshire District Council  
NSALG – The National Society of Allotment & Leisure Gardeners  
ODPM – Office of the Deputy Prime Minister  
PC – personal computer  
PCSO – Police Community Support Officer  
PCT Primary Care Trust  
RFO – Responsible Financial Officer  
Subs – Subscriptions  
SLCC – Society of Local Council Clerks  
Superann – Superannuation  
T&GWU – Transport and General Workers Union  
TRO – Traffic Regulation Order  
WCC – Whitwell Community Centre  
WCCMC – Whitwell Community Centre Management Committee