

WHITWELL PARISH COUNCIL

Minutes of the Meeting of the Council held at Whitwell Community Centre at 19.00 on Wednesday 12 June 2013

Present:

Councillor S Maiden (Chair)	Councillor K Austin
Councillor J Burdett	Councillor S Ellis
Councillor V P Mills	Councillor T Munro (Vice Chair)
Councillor J Raspin	Councillor G Webster
County Councillor D McGregor	
3 members of the public	PC F Taylor Insp. F Burns

1 Apologies for absence

There were no apologies.

2 To consider applications for Dispensation of Disclosable Pecuniary Interests

No applications had been received.

Cllr S Maiden informed that he would not be taking part in item 16.1 on the agenda as he had attended Yates FC's presentation evening and received a bottle of champagne and two drinks for himself and his wife.

3 It was resolved to suspend Standing Orders to permit a fifteen minutes open forum for:

3.1 Members of the Parish Council and the public to discuss matters of importance with the County Councillor

The Chairman thanked Cllr McGregor for his attendance. The following issues were raised:-

- 3.1.1. The broken bollard near the Co-op.
- 3.1.2. Progress requested on the possibility of yellow lines on Duke Street.
- 3.1.3. Road re-surfacing on Mill Crescent.
- 3.1.4. The road surface along the A60 from Belph.
- 3.1.5. An update on the managed motorway scheme and the possibility of a traffic survey.
- 3.1.6. Two potholes on the A619 opposite each other between the end of the Wood and Worksoop Road were reported.
- 3.1.7. There is still an "icy road" sign on the A619. Cllr Munro commented that he would like these to be removed and the road to be gritted when necessary.

Cllr McGregor reported that the Council's main areas are growth, jobs, adult and child care and it has promised to put £250,000 into youth services and £1Million into gritting. They are looking at services systematically and have approved 80 new apprenticeships which are on the website, with a closing date of 7 July. He informed that he would look into the replacement of the bollard.

He was given a copy of a letter sent by a member of the public regarding Duke Street.

He reported that there was some additional money to be spent on road repairs and asked the Parish Council to inform him of which roads they want him to put forward.

Cllr McGregor informed that work at the A60 junction from Belph has been completed and they have done a decent job. Cllr Webster commented that the work is superb, the best piece of work the Council has done; a member of public also informed that they had received positive comments on this work. Cllr McGregor said that he would pass the comments on. Other work is planned to be carried out on Portland Street and Scotland Street, together with any other streets the Parish Council put forward. He also informed that Henny Moor Lane will be resurfaced, possibly in September. Cllr S Maiden suggested the footpaths on Mason Street.

Cllr McGregor said that he understood the problem on High Street and is researching the decisions made and he will keep the Parish Council informed. He will also be calling a public meeting in order to put the public's views forward. He has also reported a sign on High Street which has been knocked down and not replaced. Cllr Munro asked if someone took notes of the vehicles, could this be emailed to him and he replied yes.

A list of issues raised over the last few months would be forwarded to Cllr McGregor.

3.2 Members of the Parish Council and the public to discuss matters of importance with the police

PC Taylor reported on 11 crimes committed in May. 1 dog bite, 1 theft of copper pipe, 3 thefts from the Co-op, 1 theft of diesel, 3 damage to property, 1 attempted burglary and 1 non-dwelling burglary. There is a problem with anti-social behaviour on Friday nights and the three main perpetrators are being dealt with.

The following issues were raised:-

- 3.2.1 During the last two weeks there have been mopeds and motorbikes riding up Bakestone Moor recreation ground, as they can get through the gates.
- 3.2.2 There is a vehicle parking at the junction of Duke Street and Welbeck Street most of the time.

3.3 Members of the public to discuss matters of importance with the Councillors present

The following items were raised with District Councillors:-

- 3.3.1 There had been little information displayed about the District Council Election.
- 3.3.2 Do Councillors still inspect Council properties. Cllr Webster informed that they are no longer allowed; they have Housing Officers.
- 3.3.3 Could the street cleaner be thanked for picking litter up from the Square. Cllr Webster agreed to inform Martin Hunter tomorrow.
- 3.3.4 Cllr Austin had a visit from Environmental Health today, but they did not knock on the door, just put a note through the letterbox.

The following items were raised with Parish Councillors:-

- 3.3.5 The possibility of a hanging basket outside St Lawrence Church. Cllr Maiden informed that the lamppost belonged to DCC and permission is required.
- 3.3.6 What is going to happen with the rest of the hanging basket budget. Cllr Munro informed that the Council has a floral budget and some of this is allocated to hanging baskets.
- 3.3.7 Do the Parish Council publish their annual accounts. Cllr Maiden informed that this is an agenda item and once the accounts have been agreed they will be available to the public and put onto the website.
- 3.3.8 There is a section of approx. 1 metre of the front garden wall at the Community Centre which needs pointing.
- 3.3.9 Litter-picking by the parish handymen. Cllr Maiden informed that the Handymen have no time for this at present.
- 3.3.10 Has the money for the new floral arrangement outside the Community Centre come out of the Parish Council budget? Cllr Maiden informed that it has been financed by the Community Centre.

4 Resumption of Standing Orders

It was **resolved** to resume Standing Orders.

5 Consideration of matters arising from Items 3.1 to 3.3 above

It was **resolved** to deal with the matters raised as follows:-

Clerk to list the County Council issues raised over the last 4-5 months and send to Cllr D McGregor.

Clerk to instruct Handymen to inspect the gate at Bakestone Moor Rec.

Write to BDC requesting a timeline for the District Council election process.

6 To discuss the provision of police presence in the parish following the retirement of the current P.C. (Inspector Frank Burns will be in attendance)

Insp. Burns informed that he had only been at Bolsover for two months. He said that a demand analysis has been carried out and would like to hear our concerns. Cllr Maiden said in his opinion we have a low crime rate due to having a PC and PCSO and that historically Whitwell Parish appears to lose its PC when demand is required elsewhere. Insp. Burns informed that potentially we would keep PCSO K Lee and there would be two PC's shared between Whitwell, Creswell and Clowne. This would probably commence before Christmas. The shift pattern is being reviewed which would possibly mean more weekend and evening shifts. He would then study the crime figures and review the provision after three months and would be happy to attend the September PC meeting.

PC Taylor informed that she would be holding a leaving party at the Community Centre after the coffee morning on Saturday 27 July, to which everyone is welcome to attend. Cllr Maiden thanked PC Taylor for the service she has provided and wished her a long and happy retirement.

7 Approval of the Minutes of the Parish Council held on 8 May 2013

7.1 Item 11.3 – “Swingos” does not have an apostrophe.

7.2 Item 14.4 “Felling” is misspelt with two ii's.

The minutes of the meeting held on 8 May 2013 were then approved and duly signed by the Chairman as a correct record of that meeting.

8 Reporting of Matters Arising from the minutes of the meeting held on 8 May 2013

8.1 Item 7.3.2 – Cllr Munro asked if there is going to be a Co-op store on the Thacker's garage site. Cllr Webster informed that yes, as far as they are aware, within the next two years.

8.2 Item 7.3.3 – Cllr Webster reported that he contacted Martin Hunter and the un-emptied bins were emptied the next day.

8.3 Item 11.5 – Cllr Munro informed that a meeting had been held with Mr Mosley and it had been decided to meet as a voluntary group and invite people to join them on a Sunday and litter pick from the Square to the Common the first time. Cllr Webster informed that BDC would loan coats, pickers and supply bags. When this equipment was available details would be posted at the WCC and on the notice board.

8.4 Item 14.1 – A note of thanks had been received from WLHG.

8.5 Item 14.4 – Clerk had contacted the Cricket Club, but the tree had already been felled.

8.6 Item 16.1 – There had not yet been a site visit to the cemetery car park. Clerk had the paperwork but it may not be the correct form for the site.

8.7 Clerk informed that 50 baskets at a cost of £50 each had been supplied for the £2,500 budget.

9 Accounts for approval and payment

The following accounts were approved for payment and the cheques duly signed.

<u>Cheque No.</u>	<u>Payee</u>	<u>Goods/Service</u>	<u>Amount</u>	<u>Budget</u>
103574	Turner Hire & Sales	Equipment	349.18	5I
103575	Whitwell Local History Group	S137	100.00	6C
103576	Thorpes Building Supplies Ltd	Repairs	47.44	5I
103577	AOL Broadband	Broadband	19.81	2T
103578	Thorpes Building Supplies Ltd	Repairs	71.44	5I
	Total		587.87	

	<u>Payee</u>	<u>Goods/Services</u>	<u>Amount</u>	<u>Budget</u>
June 3	Bolsover District Council	Election	3593.74	2F
June 3	DCC	Superann May 13	1584.74	1A-1L
June 3	HMR&C	Tax & NI May 13	1551.50	1A-1L
June 3	Planterior Landscape Services	Contract May 13	556.80	4F(60),5G
June 3	Severn Trent Water Ltd	Water(Allotments,Cem)	182.31	3C,4F
June 3	B Wood	Internal Audit Fee	125.20	2B
June 3	Mole Country Stores Ltd	Materials	58.42	5I
June 3	Unite The Union	Union Subs May 2013	57.42	1A-1L
June 13	Mole Country Stores Ltd	Materials	122.21	5I
June 13	Valuation Office Agency	Valuation Fee	726.00	2G
			8558.34	

10 Approval of the Statement of Accounts for the Year Ended 31 March 2013 and annual governance statement – to approve the following motion:

It was **resolved** that:-

We acknowledge as the members of Whitwell Parish Council our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2013, that:

1. we approved the accounting statements prepared in accordance with the requirements of the Accounts and Audit Regulations and proper practices,
2. we maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness,
3. we took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the council to conduct its business or on its finances,
4. we provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations,
5. we carried out an assessment of the risks facing the council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required,
6. we maintained throughout the year an adequate and effective system of internal audit of the council's accounting records and control systems,
7. we took appropriate action on all matters raised in reports from internal and external audit and
8. we considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial impact on the Council and, where appropriate, have included them in the accounting statements.

11 Financial Reports

The Payroll Report was accepted.

Cllr Austin raised minor concerns on the budget monitoring report, as printing and stationery is 24% used and telephone is 29% used in two months. Cllr Munro asked if the RFO would investigate the possibility of purchasing line rental for the year.

12 Internet Access (Cllr K Austin)

Cllr Austin reported that he had tested signal strength and recommends purchasing option 2, the medium option, which should give definitive cover in every room and outside. Cllr Austin proposed that the PC opts for option 2 and invests in providing wireless internet access in the Community Centre at a cost of £465. It was **resolved** to accept this proposal.

13 To consider the affect of businesses and events on the Parish (Cllr K Austin)

Cllr Austin informed of an issue reported to him about the amount of dust from the Lafarge works. Cllr Munro proposed that the PC write to Lafarge asking for them to include this on the agenda of their next meeting, in order for the issue to be addressed. It was **resolved** to contact Lafarge.

Cllr Austin reported that there was also a large amount of litter left on the road after the Big Lunch event and glasses left on a table outside the pub, when he went past at 9.00 am the next morning. Cllr Webster informed that BDC sent the big sweeper out immediately. The glasses and litter were cleared later that morning by helpers of the event. The Council would stipulate that clearing-up takes place after such events when requests were received from the Planning Department in future.

14 QEII Fields in Trust Deed of Dedication for Bakestone Moor Rec. and Welbeck Street Rec.

Cllr Maiden informed the meeting of the background of the QEII Fields in Trust dedication. It was **resolved** to accept the dedication and the deeds be signed by the Chairman and Vice Chairman.

15 To consider the provision of Street Sports by Bolsover District Council

Following the last meeting this had been considered by the Playscheme Committee who thought it was not appropriate for the age range of the Playscheme. It was **resolved** that the PC would fund the provision of street sports provided by Bolsover District Council, with the finance coming out of the contingency budget. This would be arranged for 5 weeks during the school summer holiday, two sessions per week, probably from 4.00 – 6.00 pm.

16 Correspondence

- 16.1 Yates Utd. FC request to use Welbeck St. Rec. 2013/14 season.
- 16.2 Emeralds FC request to use Welbeck St. Rec. 2013/14 season.
- 16.3 DALC Circular 11/2013 – HR Workshops, Annual Mtg. & AGM, RAD Neighbourhood Planning Cash.
- 16.4 DALC Circular 12/2013 – Online banking, Training, Wheels to Work vacancy, Community Powers.

It was **resolved** to deal with the following items of correspondence as follows:-

- 16.1 Approve the request, subject to arranging fixtures for alternate weeks.
- 16.2 Approve the request, subject to arranging fixtures for alternate weeks.
- 16.3 Chair, Vice Chair and Clerk were all booked onto the HR Workshop.
- 16.4 Noted.

17 Planning Matters

- 17.1 13/00141/TCON – To prune cedar tree and remove crossing branches from an Elm Tree, 11 High Street, Whitwell. – No objections.
- 17.2 13/00173/RETRO – Two storey front and side extension, lowered roof line, additional windows and detached garage (amended scheme to 11/00372/FUL) 4 Burnt Leys Cottages, Worksop Road, Steetley. – The PC is happy to go ahead with BDC's recommendations as this is out of our development boundary.
- 17.3 13/00177/TCON – Pruning works to 6 trees, The Stables, Portland Street, Whitwell. – No objections
- 17.4 Proposed temporary rolling closure, Whitwell Well Dressing Festival, Saturday 6 July 2013. – No objections.
- 17.5 13/00201/VAR – Removal of condition 8 (railings) of planning permission 12/00553/FUL, The Garages, Spring Street, Whitwell. – No objections.

18 Progress Reports

16.1 Playscheme

Cllr Raspin reported on the shortage of staff able to work at the Summer Club, and recruitment is taking place.

16.2 Initiatives Group

The Bakestone Moor Recreation Ground has been provided with £43,000 worth of play equipment for children up to age 14 and it is now being fully occupied. A launch event would be held, probably during the first week of the school summer holidays. Cllr Munro informed that the committee are now focusing on the next phase, being a multi-use games area, and funding will be sourced and planning permission applied for. Possibilities for Welbeck Street Rec. had also been discussed. The next Initiatives Group meeting was arranged for 24 June at 7.30 pm.

19 Date of Next Meeting

The next meeting will be held on Wednesday 10 July 2013.

20 Suspension of Standing Orders to permit a fifteen minute open forum for members of the public to comment on items discussed at this meeting

- 21.1 What would happen if a Whitwell football team was to request use of the recreation ground? Cllr Maiden informed that there would be no availability for the next season.
- 21.2 Informed of a mural at Autumn Grange, Creswell, which can be viewed on Saturday from 2.00 pm when they are opening a cafe.
- 21.3 Informed by a representative of the LaFarge meetings that they do their best to keep the dust down and of a survey which was carried out which showed little detrimental effect on the trees and the dust is now being analysed.

22 Resolution to exclude members of the public and press in order to discuss items of a confidential nature

It was **resolved** to exclude the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

- 22.1 Cllr Webster suggested the PC write to Wes Lumley, CEO, BDC enclosing a plan showing the parish boundary and pointing out that the houses within our boundary are not part of our electoral roll.
- 22.2 Cllr Austin reported that a laptop had been left unlocked in the meeting room when he arrived.

There being no further business the Chairman declared the meeting closed at 9.50 pm

Signed Chairman

Date

Abbreviations used:

ASBO – Anti-Social Behaviour Order
ASC – After School Club
BDC – Bolsover District Council
BLSP – Bolsover Local Strategic Partnership
CAN - Community Action Network
CCTV – Closed Circuit Television
C&DCT – Clowne and District Community Transport
Cllr – Councillor
CRB – Criminal Record Bureau
DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council
DCLG – Department of Communities and Local Government
DEFRA – Department for Environment, Food and Rural Affairs
DET – Derbyshire Environmental Trust
DoT – Department of Transport
H&BPC – Hodthorpe & Belph Parish Council
HGV – heavy goods vehicle
IT – Information Technology
LGPS – Local Government Pension Scheme
NALC – National Association of Local Councils
NSLAG – The National Society of Allotment & Leisure Gardeners
ODPM – Office of the Deputy Prime Minister
PC – personal computer
PCSO – Police Community Support Officer
PCT Primary Care Trust
RFO – Responsible Financial Officer
Subs – Subscriptions
SLCC – Society of Local Council Clerks
Superann – Superannuation
T&GWU – Transport and General Workers Union
WCC – Whitwell Community Centre
WCCMC – Whitwell Community Centre Management Committee