

WHITWELL PARISH COUNCIL

Minutes of the Meeting of the Council held at Whitwell Community Centre at 19.00 on Wednesday 14 December 2011

Present:

Councillor S Maiden (in the Chair),
Councillor J Burdett,
Councillor S Frow,
Councillor V Mills,
Councillor T Munro,
Councillor J Raspin,
Councillor G Webster,
PC 1893 F Taylor,
Mr A Lowrie, BDC,
5 members of the public,

1. Apologies for absence

Apologies were received from Cllrs Stevenson and Ellis.

2. Suspension of Standing Orders to permit a thirty minutes open forum for:

(The Chair asked approval to vary the order of this item, which was given).

2.4 Mr A Lowrie, Bolsover District Council – Litter Collection

Mr Lowrie introduced himself and said that he was responsible for, amongst other things, street cleaning and refuse collection. He reported that BDC was undertaking a comprehensive review of street scene maintenance which had identified that the continuance of the dedicated litter picking service enjoyed by parishes like Whitwell was not warranted.

He said that BDC was committed to being in the top 25% of local authorities in terms of performance in this area.

Councillors and members of the public queried the perceived differing levels of service in different areas and Mr Lowrie stated that it was very likely that all areas would lose their dedicated litter picking service when the review is completed.

The Chair stated that WPC would wish to see an agency arrangement with BDC and Mr Lowrie promised to look into that.

2.2 Members of the Parish Council and the public to discuss matters of importance with the police

PC Taylor reported on the number of reported crimes in Whitwell during November (8). She reported also that the "HGV Watch" had had to be cancelled due to the fact that VOSA could not attend.

The following issues were raised:

- 2.2.1 CCTV would be a great advantage in the village.
- 2.2.2 There had been some instances of theft of recyclable materials.

- 2.2.3 There is a vehicle which is regularly parked at The Dickin which causes obstruction.
- 2.2.4 There had been instances of damage and intimidating behaviour in and around The Square and the Community Centre.
(PC Taylor left the meeting at 20.02).

2.1 Members of the Parish Council and the public to discuss matters of importance with the County Councillor.

There were no issues raised.

2.3 Members of the public to discuss matters of importance with the Councillors present

The following items were raised:-

- 2.3.1 Cllr Munro had concerns about the concrete roof on building at the Thackers Garage site but had been assured that they were sound.
- 2.3.2 BDC had received a Certificate of Excellence for its administration procedures.
- 2.3.3 The development at "Biggins Yard" had commenced.
- 2.3.4 It was thought that it was a waste of money to send allotment bills and agreements by post.

3. Resumption of Standing Orders

It was resolved to resume Standing Orders.

4. Consideration of matters arising from Items 2.1 to 2.4 above

It was **resolved** to instruct the Clerk to write to:

BDC regarding some complaints made by the public about the telephone enquiries service and VOSA regarding the perceived lack of importance given to the problem of HGVs in the village.

5. Approval of the Minutes of the Parish Council held on 9 November 2011

The minutes of the meeting held on 9 November 2011 were approved and duly signed by the Chairman as a correct record of that meeting subject to:

- Page 1, item 2.2, third paragraph, delete "no".
- Page 2, item 4, 4th line, change "of" to "off".
- Page 3, item 7, last line, change spelling of "negotiations".

6. Reporting of Matters Arising from Item 5

The Clerk reported that Alastair Morley had accepted the invitation to attend the January meeting.

7. Approval of Minutes and Recommendations of the Cemetery Committee held on 30 November 2011.

The minutes of the meeting of the Cemetery Committee held on 30 November 2011 were approved and duly signed by the Chairman as a correct record of that meeting and the recommendations regarding the draft agreement, negotiations with H&BPC and the cemetery charges for 2012 were approved.

8. DCC Street Lighting Proposals

The Chair outlined the current position of the proposals by DCC and hoped that parish-specific proposals would be received for comment.

9. Grounds Maintenance Contract for 2012 to 2015 – Administration Fees

The Clerk reported that three contractors had been invited to tender for the 2012/2015 Grounds Maintenance Contract. One contractor had declined to tender. The following tenders had been received:

Town & Country Gardens.	£5184.00 p.a.
Planterior Landscape Services Ltd	£5569.00 p.a.

It was **resolved** to accept the tender submitted by Planterior Landscape Service Ltd.

10. Initiatives & Funding Groups

The next joint meeting of the Groups will be held on 18 January 2012 at Bakestone Moor Community Hall at 19:30.

11. Accounts for approval and payment

The following accounts were approved for payment and the cheques duly signed.

Cheque No.	Payee	Goods/Service	Amount
103380	Inland Revenue	PAYE & NI to 30.11.11	1467.28
103381	Bolsover District Council	Elections	2670.79
103382	Derbyshire County Council	Superann to 30.11.11	1638.10
103383	Turner & Wilson (Whitwell) Ltd	Cem Contract	1200.00
103384	M&R Lawnmower Services	Service/Repairs	929.02
103385	John Woodhead Joinery	Bakestone Moor Hall	830.00
103386	Planterior Landscape Services	Grounds maintenance	654.50
103387	Severn Trent Water Ltd	Allotments/Cem Water	586.70
103388	Turner Hire & Sales	Equipment hire	531.80
103389	Mrs S Curran	Training	187.50
103390	Thorpes Building Supplies	Various	132.97
103391	SLCC	Subs	123.00
103392	Office Depot UK Ltd	Stationery	82.00
103393	T & GWU	Union Subs to 30.11.11	60.92
	Total		11094.58

12. Financial Reports

The Clerk presented the Budget Monitoring and Payroll Reports for the period to 30 November 2011.

It was **resolved** to accept the reports.

13. Correspondence

The list of correspondence not requiring a decision was made available to members.

It was **resolved** to deal with the following items of correspondence as follows:-

13.1 Premier 1 UK Ltd – Quotation for the supply and maintenance of hanging baskets in the sum of £4662 for 2012 or £4195.80 for each of the years 2012, 2013 and 2014 – defer until the Budget Meeting in January.

14. Planning Matters

(Cllr Webster declared an interest in this item and left the meeting).

The following applications were considered:

14.1 11/00525/ADV – no objections.

14.2 11/00530/FUL – no objections subject to the development being in keeping with the existing building.

14.3 11/00581/VARMAJ – no objections.

14.4 11/00597/TPO – no objections.

(Cllr Webster returned to the meeting).

15. Progress Reports

Playscheme – a recent meeting reviewed the results of the parents survey.

16. Date of Next Meeting

The next meetings of the council will be held at the Whitwell Community Centre on 4 January 2012 (Budget Meeting) and 11 January 2012 (Ordinary), both at 19:00.

17. Suspension of Standing Orders to permit a fifteen minute open forum for members of the public to comment on items discussed at this meeting

17.1 The notice for the revised planning application for the Welfare Building had just been published.

17.2 Would it be possible for the allotment bills and agreements to be sent via email?

17.3 The Chair reported that the council had decided earlier that the grounds maintenance work would not be carried out by WPC staff.

18. Resolution to exclude members of the public and press in order to discuss items of a confidential nature

It was **resolved** to exclude the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

18.1 Establishment Review – the Chair outlined the position as agreed by Council in February 2011.

(Cllr Burdett left the meeting at 21:38).

It was **resolved** that the post of Clerk/RFO be split into two posts (Clerk 10.25 hours per week and RFO 10 hours per week) with effect from 1 April 2012 and that both new posts be advertised internally

There being no further business the Chairman declared the meeting closed at 22.00.

Signed Chairman

Date

Abbreviations used:

Cllr – Councillor,
HGV – heavy goods vehicle,
BDC – Bolsover District Council,
PC – personal computer,
Superann – Superannuation,
Subs – Subscriptions,
T&GWU – Transport and General Workers Union,
DCC – Derbyshire County Council,
SLCC – Society of Local Council Clerks,
DEFRA – Department for Environment, Food and Rural Affairs,
DoT – Department of Transport
PCT Primary Care Trust,
CCTV – Closed Circuit Television,
DALC – Derbyshire Association of Local Councils,
NALC – National Association of Local Councils.
ASBO – Anti-Social Behaviour Order.
CAN - Community Action Network.
ODPM – Office of the Deputy Prime Minister.
WCC – Whitwell Community Centre,
WCCMC – Whitwell Community Centre Management Committee,
C&DCT – Clowne and District Community Transport,
DET – Derbyshire Environmental Trust,
BLSP – Bolsover Local Strategic Partnership.
CRB – Criminal Record Bureau
PCSO – Police Community Support Officer.
LGPS – Local Government Pension Scheme.
ASC – After School Club.
DCLG – Department of Communities and Local Government.
IT – Information Technology.
VOA – Valuation Office Agency.
NED – North East Derbyshire District Council.
VOSA – Vehicle and Operator Services Agency.