

WHITWELL PARISH COUNCIL

Minutes of the Meeting of the Cemetery Committee held at Bakestone Moor Community Hall at 19.00 on Wednesday 28 September 2011

Present:

Councillor S Maiden,
Councillor S Frow,
Councillor V Mills.

1. Election of Chair

Cllr Maiden was nominated and elected as the Chair of the Committee.

2. Apologies for absence

Apologies were received from Cllr T Munro.

3. Resolution to exclude members of the public and press in order to discuss items of a confidential nature

It was **resolved** to exclude the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

4. To consider the details and the specification of the Cemetery Contract for 2012 to 2015

The Chair explained the rationale behind the proposal to change the basis of the contract in that it would mean no contract expenditure by the Parish Council, the contractor retaining the burial fees and the Council collecting an administration fee.

The Clerk presented a draft contract agreement.

It was **resolved** to accept the draft contract agreement subject to:

1. Add a provision whereby the contract should monitor the erection of memorials (to ensure none are erected without application and/or payment,
2. Add a provision whereby the contractor must submit his schedule of charges to the Council for approval.
3. Add a provision that the administration fee will be zero for the burial of bodies or cremated remains of persons under 4 years of age at the date of death
4. Delete references to age related concessions.

5. Date of next meeting

It was resolved that the date of the next meeting will be 19 October 2011 to which (subject to agreement of the draft contract by the council) the present contractor will be invited.

There being no further business the Chairman declared the meeting closed at 20.34.

Signed Chairman

Date